



# Public Health

## Idaho North Central District

**Nez Perce County**

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(208) 799-3100  
Fax (208) 799-0349

**Latah County**

333 E Palouse River Drive  
Moscow, ID 83843  
(208) 882-7506  
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**Clearwater County**

105 115<sup>th</sup> Street  
Orofino, ID 83544  
(208) 476-7850  
Fax (208) 476-7494

**Idaho County**

903 West Main  
Grangeville, ID 83530  
(208) 983-2842  
Fax (208) 983-2845

**Lewis County**

132 N Hill Street  
P O Box 277  
Kamiah, ID 83536  
(208) 935-2124  
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### MINUTES

#### **BOARD OF HEALTH MEETING**

#### **December 13, 2018**

#### **Nez Perce County Office**

**Board Members Present:**

Dave McGraw, Chair  
Greg Johnson  
Connie Osborn  
Rick Winkel  
Doug Zenner  
Dr. Jefferson

**Staff Present:**

Carol Moehrle  
Mike Larson  
Rachael JeanBlanc  
Tara Macke  
Ed Marugg  
Perri Larson

**Excused:**

Mark Frei

**Guests:**

Rep. Thyra Stevenson  
Rep. Mike Kingsley  
Sen. Carl Crabtree  
Sen. David Nelson  
Rep. Bill Goesling

The December 13, 2018 Board of Health meeting was called to order at 10 a.m. by Chairman Dave McGraw.

**Additional Agenda Items**

No request for additional agenda items.

Chairman McGraw asked for approval of the October 25, 2018 Board of Health Meeting minutes as mailed. Ms. Osborn and Commissioner Johnson requested that remodeling be corrected to read remodeling.

**MOTION: Connie Osborn moved and Greg Johnson seconded the motion to approve the September Board of Health Meeting with correction. Carried unanimously.**

**Public Comment**

NA

**FINANCIAL REPORT****October FY 2019 Financial Report**

Ms. JeanBlanc presented the October financial reports:

As of the October report, we are 30.77% of the way through this fiscal year. October revenue totaled \$209,965 with Year to Date revenue at \$1,613,416. This is 28.31% Actual incoming revenue of the budget for the FY. October Personnel expenses totaled \$268,837, with Year to Date Personnel at \$1,069,341 this is 29.35% of the budgeted amount for the FY. Operating Expenses for October are at \$61,326 with Year to Date at \$323,511 this is 32.55% of the budgeted amount.

### Write-Off Report

Ms. JeanBlanc presented the October write-off report of \$239. Discussion held.

### November FY 2019 Financial Report

Ms. JeanBlanc presented the November financial reports:

As of the November report, we are 42.31% of the way through this fiscal year. November revenue totaled \$251,567 with Year to Date revenue at \$1,864,982. This is 37.62% Actual incoming revenue of the budget for the FY. November Personnel expenses totaled \$320,636, with Year to Date Personnel at \$1,389,977 this is 38.15% of the budgeted amount for the FY. Operating Expenses for November are at \$54,547 with Year to Date at \$378,058 this is 38.03% of the budgeted amount.

**MOTION: Rick Winkel moved and Doug Zenner seconded the motion to approve the October and November Financials as presented. Carried unanimously.**

### Write-Off Report

Ms. JeanBlanc presented the November write-off report of \$263. Discussion held.

**MOTION: Doug Zenner moved and Rick Winkel seconded the motion to approve the October and November write-off report as presented. Carried unanimously.**

## **BOARD UPDATES**

### Board & Administrator Article Review

Commissioner Zenner complimented the Board and staff on their commitment to Public Health. Discussion held.

### Trustee/Executive Council Updates

The executive Committee will convene again once the legislature starts. The current funding formula is in place through 2020. Discussion held.

### Board Member Updates

Commissioner McGraw reported that Latah County protests all IDWR water rights requests; a lower rate is being requested of IDWR.

Commissioner Johnson reported that the new clinic in Kamiah is interviewing contractors. A solid waste stakeholder meeting will be held December 19, 2018; teleconferencing is available.

Commissioner Zenner reported that Nez Perce County was awarded \$15.75 million to replace the Cherrylane Bridge. The groundwater management surveys are complete, still awaiting the promulgated rules from IDWR.

Commissioner Rick Winkel reported that he met with John Tibbets of DEQ regarding solid waste. Discussion held.

Connie Osborn reported that Gritman Medical Center is appreciative of the Legislature passing House Bill 81 that expands the Idaho Conrad J-1 Visa Program allowing medically underserved communities to recruit and hire a foreign-trained primary care physician or psychiatrist as an option of last resort. Gritman Medical Center is partnering with Moscow Family Medicine. Recruitment continues to be an issue for primary care providers.

Dr. Jerfferson reported on a push by the Idaho Medical Association to make sure Medicaid Expansion is implemented by the Legislature. Discussion held.

## **Director's Report**

### **Millennium Funds**

Public Health does smoking cessation classes in all five counties. Ms. Moehrle reported that the data shows that we serve the highest number of pregnant women and the second highest number of teenagers in the State of Idaho with Millennium tobacco cessation. The seven Health Districts submit a combined request for ongoing funding. The funding request has been \$750,000 and is divided using a formula to the seven Health Districts. Discussion held.

### **Home Visiting Program**

Ms. Moehrle provided and reviewed a Parents as Teachers handout highlighting the services, numbers and partners; this program has been highly successful. Discussion held.

### **Citizen Review Panel**

There are more than 1,400 children in the foster care system in Idaho that have been in the system more than 120 days without completing the placement process in Health & Welfare. The Legislature mandated each Public Health District to establish a citizen review panel for the purpose of evaluating and providing recommendations for the improvement of the child protection system within its district. Each district was to recruit seven community members to work on a board to review all cases more than 120 days old and provide recommendations to the Legislature. A training program for these panel members was created by the court system and provided in November. In our Health District, we have 72 children that have been in the system more than 120 days and 3 that are on protective supervision. This panel will be providing quarterly reports containing a summary of activities and offering recommendations to improve the child protection system experience for children to the Child Protection Legislative Panel. Discussion held.

### **Food Fees**

Mr. Marugg provided an update on the Food Fees. The Environmental Health Directors Workgroup unanimously developed a food fee proposal that all districts could follow. District 3 has chosen to implement their own inspection fee schedule in addition to that set by Legislature as of January 1, 2019.

## **Division Updates**

### **Environmental Health Update**

Mr. Marugg reported that 750 food license renewals have been sent out and 501 have been returned; second notices will be sent out. DEQ audited our sewage program, after seeing the report I developed a four-page response contesting many of the findings.

### **Family and Community Health Update**

Mr. Larson provided an update on Acute Flaccid Myelitis (AFM) is a Polio like illness that is usually associated with children under the age of 18. The CDC is reporting 158 cases nationwide with zero cases in Idaho. They are now encouraging people to avoid exposure to mosquitos as a possible link to the illness.

The flu season is upon us, we are seeing minimal cases in Idaho and no known cases in District 2.

### **Office Services**

Ms. Larson reported business as usual.

### **HR/PIO**

Ms. Macke provided the 2019 Board of Health meeting calendar, also posted on the Public Health website. Ms. Macke will continue to research meeting details. IAB is scheduled for June 19<sup>th</sup> & 20<sup>th</sup>.

**Legislative Luncheon**

Ms. Moehrle welcomed the Legislators and thanked each of them for attending; introductions were made. Ms. Moehrle provided an overview of our vision, mission and values. Ms. Moehrle provided and reviewed the agency profile, the Public Health pamphlet containing our programs and Idaho Code as it relates to Public Health.


Ms. Moehrle reviewed the Millennium Fund, Parents as Teachers, SHIP and Food Fees. Discussion held.

**NEXT MEETING:** Thursday, January 24, 2018 the Board meeting will begin at 1:30 pm at the Public Health office in Nez Perce County.

**MEETING ADJOURNED:** 11:00 p.m.



Dave McGraw  
Board Chairman

Attest: 

Carol Moehrle, Director  
Secretary to the Board

Board Minutes approved on January 24, 2018.