



Public Health

Idaho North Central District



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MINUTES

BOARD OF HEALTH MEETING

January 23, 2020

Nez Perce County Office

Board Members Present:

Dave McGraw, Chair
Greg Johnson
Connie Osborn(TC)
Dr. Jefferson
Doug Zenner
Rick Winkel
Mark Frei

Staff Present:

Carol Moehrle
Mike Larson
Rachaell JeanBlanc
Tara Macke
Ed Marugg
Perri Larson

Excused:

Guests:

The January 23, 2020 Board of Health meeting was called to order at 9 a.m. by Chairman McGraw.

Chairman McGraw asked for approval of the December 12, 2019 Board of Health Meeting minutes as mailed.

MOTION: Greg Johnson moved and Rick Winkel seconded the motion to approve the December Board of Health Meeting. Carried unanimously.

FINANCIAL REPORT

December FY 2020 Financial Report

Ms. JeanBlanc presented the December financial reports:

As of the December report, we are 50% of the way through this fiscal year. December revenue total \$466,854 with Year to Date revenue at \$2,453,843. This is 53.32% Actual incoming revenue of the budget for the FY. December Personnel expenses totaled \$254,497 with Year to Date Personnel at \$2,058,351 this is 44.63% of the budgeted amount for the FY. Operating Expenses for December are at \$39,004 with Year to Date at \$877,785 this is 31.05% of the budgeted amount.

MOTION: Doug Zenner moved and Rick Winkel seconded the motion to approve the December Financials as presented. Carried unanimously.

Write-Off Report

Ms. JeanBlanc presented the December write-off report of \$152. Discussion held.

MOTION: Doug Zenner moved and Greg Johnson seconded the motion to approve the December write-off reports as presented. Carried unanimously.

BOARD UPDATES

Mileage Rate Reduction

Ms. JeanBlanc reported that the Federal Government mileage rate has decreased from 58 cents to 57.5 cents per mile. Ms. Moehrle requested that the Board make a motion in support of continuing to follow the Federal Reimbursement Rate for mileage.

MOTION: Greg Johnson moved and Rick Winkel seconded the motion to continue following the Federal Reimbursement Rate for mileage. Carried unanimously.

Board & Administrator Article Review

Commissioner Zenner reviewed the article addressing "Is a board review of staff salary necessary?" The Board is responsible for policy while the Director is responsible for personnel management. Commissioner Zenner also reminded the Board that it is important to take time for self-evaluation. Discussion held.

Trustee/IAB Updates and Follow-up

Commissioner Zenner reported that the Executive Committee will be meeting in Boise in February. The Executive Committee has invited the Governors Chief of Staff to discuss whether the Executive Directors are State employees or are they employees of the Local Public Health District at the will of the Board. Commissioner Zenner asked permission from the Board to share the idea of PERSI contributions. Discussion held. The Board will support this.

Russ Duke will be presenting the Public Health budget to JFAC Friday, February 7, 2020 at 8 a.m.

Board of Health 2020 Calendar Review

The Board of Health meeting calendar for 2020 will be posted to our Public Health website in an effort to better comply with the open meeting law.

Board Member Updates

Dr. Jefferson reported that SRCC has a new schedule, there will be a Nurse Practitioner 3 days per week and less need for volunteers. SRCC may also transition away from having an in-house pharmacy. The SRCC Board will begin interviews for a new Clinic Director as Charlotte Ash will be retiring.

Connie Osborn, Gritman Hospital reported that they continue to monitor influenza and have seen a decrease.

Commissioner Zenner reported that Nez Perce County Courthouse is proceeding on task.

Commissioner Johnson reported that the new clinic is scheduled to open this Spring. Kamiah is having their 43 Annual Crab Feed; this funds the city pool. City of Kamiah EMS are back on track.

Commissioner Winkel reported that Clearwater County is working on the recreation opportunity spectrum.

Commissioner Frei reported that Idaho County will be exiting FEMA.

Commissioner McGraw reported that Syringa Trailer Park has unfortunately turned into an illegal landfill. The trustee for the property has agreed to pay for the clean-up.

Director's Report

Legislative Updates

Home Visiting Funding

Ms. Moehrle provided updates on the Home Visitation funding. The Governor's Budget allocated \$1 million to DHW for Home Visitation for pass through to the Health Districts. Last year, there was \$1.6 million for the Health Districts to provide Home Visitation services throughout Idaho. Initially, Senator Abby Lee has been the champion behind this program and funding. This is a voluntary program. Statewide over 225 families in this program; there are 29 families being served in our District.

Commissioner Frei asked for copies of the Freedom Foundation article "Lawmakers should nix state government's new "home visit" program for young parents. Discussion held.

Vaping Legislation

Senator Brackett is writing a piece of legislation to address Vaping.

Tobacco 21 Federal Law

State is looking at how to implement the Federal Tobacco 21 Law.

Cash Balance

Moved to February Agenda.

Policy Review

Seclusion and Restraint

This policy is to ensure consistent staff understanding and safe delivery of care to clients. As part of an agreement with the Department of Health & Welfare to receive vaccine, the Health Districts must adopt and comply with this policy. We do not restrain or seclude clients.

MOTION: Dr. Jefferson moved and Rick Winkel seconded the motion to reaffirm the Seclusion and Restraint Policy as presented. Carried unanimously.

Confidentiality Policy

Ms. Moehrle presented the Confidentiality Policy per Board of Health request. Commissioner Zenner requested that the policy be amended to replace the term "floppy disk" with "electronically".

A statement in the Board of Health By-laws will be added to read "All staff, members of the Board of Health, committee members and volunteers will review the PH-INCD Confidentiality Policy and agree to keep confidential information confidential. All new board members are required to sign this policy upon appointment to the Board of Health."

MOTION: Doug Zenner moved and Rick Winkel seconded the motion to approve the Confidentiality Policy with amendment. Carried unanimously.

Crisis Centers Update

Ms. Moehrle reported there is preliminary data for December; between Lewiston, Moscow and Orofino, 14 people have been served. Since opening in August, 68 people have been served. Discussion held.

Syringe Exchange Program

Ms. Moehrle reported that a year ago Rep. Megan Blanksma introduced legislation to allow groups to start a syringe and needle exchange program. The Department of Health & Welfare has approached Public Health for interest in administrations of this program. Mr. Larson provided data to consider. The cost of this program is significant; disposal of used supplies is astronomical. Discussion held.

Facility Projects for 2020

Moved to February Agenda.

New and Emergent Issues

None at this time.

Environmental Health

Mr. Marugg reported that the Public Health Preparedness Team was planning a tabletop exercise with hospitals in our District as well as Tri-State Hospital addressing Coronavirus prior to this first case in Washington.

Family and Community Health

Mr. Larson provided an update on the influenza season. The vast majority of the type of influenza seen this year was B. Initially they were expecting the H3 variety which would have been a bit more severe. To date there have been 2 pediatric deaths confirmed in the State of Idaho.

Mr. Larson reported that the CDC is closely monitoring an outbreak of respiratory illness caused by a novel coronavirus first identified in Wuhan, Hubei Province, China. Early on, many of the patients in the outbreak in Wuhan, China reportedly had some link to a large seafood and animal market, suggesting animal-to-person spread. However, a growing number of patients reportedly have not had exposure to animal markets, indicating person-to-person spread is occurring. At this time, it's unclear how easily or sustainably this virus is spreading between people. The first case in the US was confirmed January 21st in Seattle. We will be sending a Physician's Alert via the Health Alert Network (HAN) this afternoon to provide guidance.

Office Services

Ms. Larson reported business as usual.

HR/PIO


Ms. Macke reported that she is working on the 4th Annual PHAB report; immediately following preparation for reaccreditation will begin.

NEXT MEETING: Thursday, February 27, 2020 the Board meeting will begin at 9:00 am at the Public Health office in Nez Perce County.

MEETING ADJOURNED: 11:11 a.m.



Dave McGraw
Board Chairman

Attest: 
Carol Moehrle, Director
Secretary to the Board

Board Minutes approved on February 27, 2020.