



Public Health Idaho North Central District



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MINUTES BOARD OF HEALTH MEETING July 23, 2020 Nez Perce County Office via ZOOM due to COVID-19

Board Members Present:

Mark Frei
Greg Johnson
Connie Osborn
Dr. Jefferson
Doug Zenner
Dave McGraw

Staff Present:

Carol Moehrle
Mike Larson
Rachaell JeanBlanc
Perri Larson
Ed Marugg

Excused:

Rick Winkel

Guests

The July 23, 2020 Board of Health meeting was called to order at 9:00 a.m. by Chairman McGraw.

Public Health – Idaho North Central District has created a Board of Health email for public comment. Comments in response to and agenda item for a specific meeting date must be received 24 hours in advance of the applicable meeting to all for routing and board member review. Individuals may also mail comments to Public Health. Viewing of the meeting may take place live via YouTube. No comments were received for the July 23, 2020 meeting.

Chairman McGraw asked for approval of the June 25, 2020 Board of Health Meeting minutes as mailed.

MOTION: Doug Zenner moved, and Dr. Jefferson seconded the motion to approve June Board of Health meeting minutes. Carried unanimously.

FINANCIAL REPORT

June FY 2020 Financial Report

Ms. JeanBlanc presented the June financial reports:

As of the June report, we are 100% of the way through this fiscal year. June revenue total \$485,467 with Year to Date revenue at \$5,614,204. This is 102.93% Actual incoming revenue of the budget for the FY. June Personnel expenses totaled \$258,069 with Year to Date Personnel at \$3,312,884 this is 86.78% of the budgeted amount for the FY. Operating Expenses for June are at \$94,833 with Year to Date at \$721,886 this is 61.54% of the budgeted amount.

MOTION: Connie Osborn moved, and Doug Zenner seconded the motion to approve the June Financials as presented. Carried unanimously.

Write-Off Report

Ms. JeanBlanc presented the June write-off report of \$516. Discussion held.

MOTION: Dr. Jefferson moved, and Greg Johnson seconded the motion to approve the June write-off reports as presented. Carried unanimously

Budget Adjustment

Ms. JeanBlanc presented a proposed budget amendment to cover newly hired staff as well as those staff working in overtime to mitigate COVID-19. Incoming contracts via DHW, mostly CARES funds, are covering increased epidemiological contact tracing.

MOTION: Dave McGraw moved, and Doug Zenner seconded the motion to approve the approve the budget proposal of \$6,213,441 for FY2021 as presented. Carried unanimously

Director's Report

COVID-19 Updates

Ms. Moehrle provided a situational COVID-19 update. Ms. Moehrle presented and reviewed the newly released data dashboard for District 2 COVID-19 data which has been well received by the public as well as the media. Discussion held.

Ms. Moehrle presented and reviewed a DRAFT data tool for determining health alert levels for Board of Health review. The DRAFT data tool will be posted to the website for public review and comment for two weeks. Comments will be reviewed and considered for incorporation into the final data tool, before presenting to the Board at the next Board of Health meeting. Discussion held.

Executive Session per IC 74-206 (b,d,f)

MOTION: At 9:50 a.m. Doug Zenner moved, and Dr. Jefferson seconded the motion to enter Executive Session per IC 74-206 (b,d,f). Roll call Dave McGraw, Greg Johnson, Doug Zenner, Mark Frei, Dr. Jefferson, and Connie Osborn. Carried unanimously.

Executive Session adjourned at 10:02 a.m.

Board & Administrator Article Review

Mr. Zenner reported on the

Board Member Updates

Commissioner Frei reported that Idaho County had Border Days Celebration and it should be an example that you can carry on with ordinary life noting a slight uptick in COVID-19 cases in the county, but the hospitals are not overwhelmed.

Commissioner Johnson reported that Lewis County Kamiah Clinic is open, and it is a very nice facility. Commissioner Johnson also took time to thank Ms. Moehrle and her staff for their dedicated service in the trying times.

Connie Osborn, Latah County Representative, reported that they are working closely with community partners to prepare for the universities to open.

Dr. Jefferson reported that students will initially begin school in-person, some students are back in clinics.

Commissioner McGraw reported that the Latah County Fair is continuing a smaller scale, this is a day to day decision.

Commissioner Zenner reported that Nez Perce County is continuing to meet with their EOC, with EMS and PPE being main concerns. The county entered into a rental agreement with the school district and the court system is utilizing the old school building for court services.

Environmental Health Update

Mr. Marugg reported animal bites are averaging 1 or 2 per week. Environmental Health sewage workload is extremely high this year. Several events are taking place throughout the District without Public Health guidance, we are very appreciative to those that are.

Family & Community Health Division Administrator

Mr. Larson reported that contact tracing and investigations continue; two staff epidemiologists have been hired to aid these efforts. Mr. Larson reported that these investigations are becoming more difficult as individuals are not providing necessary details and contacts which is disheartening. Test results are taking 10-12 days, these delayed results make it difficult as their isolation period is almost over upon receipt.

We are back to providing immunizations by appointment out of the Nez Perce County and Latah County offices.

Office Services

Ms. Larson reported that staff are doing well. We continue to have all staff meetings via teleconference.

HR/PIO

Ms. Macke reported that Human Resources is quite busy in preparation for hiring and onboarding vacant positions. Public Information requests continue daily.

Discussion and vote regarding Appeal of decision of District Director

MOTION: At 10:30 a.m. Doug Zenner moved, and Greg Johnson seconded the motion for the PH-INCD Board of Health to affirm and uphold the decision of the District Director in this appeal. Carried unanimously.

NEXT MEETING: Thursday, August 27, 2020 the Board of Health meeting will begin at 9:00 a.m. at the Public Health office in Nez Perce County via ZOOM due to COVID-19.

MEETING ADJOURNED: 10:41 a.m.



Dave McGraw
Board Chairman

Attest:



Carol Moehrle, Director
Secretary to the Board

Board Minutes approved on August 20, 2020.