



Public Health

Idaho North Central District



Nez Perce County
215 10th Street
Lewiston, ID 83501
(208) 799-3100
Fax (208) 799-0349

Latah County
333 E Palouse River Drive
Moscow, ID 83843
(208) 882-7506
Fax (208) 882-3494

Clearwater County
105 115th Street
Orofino, ID 83544
(208) 476-7850
Fax (208) 476-7494

Idaho County
903 West Main
Grangeville, ID 83530
(208) 983-2842
Fax (208) 983-2845

Lewis County
132 N Hill Street
P O Box 277
Kamiah, ID 83536
(208) 935-2124
Fax (208) 935-0223

MINUTES BOARD OF HEALTH MEETING November 4, 2021

Nez Perce County Office via ZOOM due to COVID-19

Board Members Present:

Denis Duman
Greg Johnson
Connie Osborn
Dave McGraw
Doug Zenner
Rick Winkel
Dr. Jefferson

Staff Present:

Carol Moehrle
Mike Larson
Rachael JeanBlanc
Perri Larson
Sherise Jurries
Kayla Sprenger

Excused:

Guests:

The November 4, 2021, Board of Health meeting was called to order at 9:00 a.m. by Chairman McGraw.

Public Health – Idaho North Central District has created a Board of Health email for public comment. Comments in response to an agenda item for a specific meeting date must be received 24 hours in advance of the applicable meeting for routing and board member review. Viewing of today's meeting took place live via YouTube. No comments were received.

Chairman McGraw asked for approval of the September 23, 2021, Board of Health Meeting minutes as mailed.

MOTION: Denis Duman moved, and Greg Johnson seconded the motion to approve Board of Health meeting minutes as presented. Carried unanimously.

Chairman McGraw took the opportunity to welcome back Dr. Jefferson, thanking him for his return to the Board of Health.

FINANCIAL REPORT

September FY 2022 Financial Report

Ms. JeanBlanc presented the September financial reports:

As of the September report, we are 16.67% of the way through this fiscal year. September revenue total \$644,048 with Year-to-Date revenue at \$4,329,425. This is 25% Actual incoming revenue of the budget for the FY. September Personnel expenses totaled \$317,750 with Year-to-Date Personnel at \$3,415,449 this is 21.65% of the budgeted amount for the FY. Operating Expenses for September are at \$42,136 with Year to Date at \$807,047 this is 19.55% of the budgeted amount.

MOTION: Denis Duman moved, and Greg Johnson seconded the motion to approve the September Financials as presented. Carried unanimously.

Write-Off Report

Ms. JeanBlanc presented the September write-off of \$0; an ongoing trend due to the suspension of services for COVID-19. Discussion held.

Budget Amendment

Ms. JeanBlanc requested that \$150,000 be added to Capital Outlay. The vehicles purchased as replacements

for our fleet last year were delayed due to COVID-19 and will now impact this fiscal year as well as necessary building repairs to include flooring and lighting. The Idaho County Public Health office will also be needing flooring. Discussion held.

MOTION: Doug Zenner moved, and Connie Osborn seconded the motion to approve moving \$150,000 from Reserve Funds to Capital Outlay. Carried unanimously.

Board Reports

Board & Administrator

Commissioner Johnson suggested that the Board of Health think about succession planning in order to better prepare the Board of Health for the future. Discussion held.

Trustee Updates

Commissioner Johnson reported that the Trustees reviewed the Home Visitation Funding that is available; PH-INCD is set to receive \$85,884 which is lower than previous years due to the new distribution formula. The Trustees/Executive Council then met with Mike Kane to review repercussions from HB316. Division of Human Resources intends to have legislation to remove Public Health from Code. Public Health will be bringing policies and processes forward for Board of Health review and approval of a new personnel system.

Commissioner Johnson reported that the first Opioid settlement should be approx. \$118 million to State of Idaho. As of now, 40% will go to the cities, 40% to the counties and the other 20% to the Public Health Districts. Cities and Counties can allocate their portion to PHD. PHD will have to sign a document like the cities and counties saying that they will accept the funds and not bring suit in future.

The Southwest District PH sent a letter to IOEM asking that they establish an Area Command to support incident command operations around the State so we could better address increasing demand for limited resources. The response from Director Richy and Director Jeppesen ask for clarification on exactly what was requested, which apparently started a dialog, and the Southwest District felt no action needed to be taken by the Executive Council at this time.

The next Trustee meeting will be held in December or early January.

Director's Report

Opioid Settlement Funds

Ms. Moehrle provided and reviewed the Opioid Settlement Funds packet for further review and signature. Current estimates show that PH-INCD could receive \$1.6 million over 18 years. Discussion held.

MOTION: Rick Winkel moved, and Doug Zenner seconded the motion to approve the sign-off of the Opioid Settlement Funds as presented. Carried unanimously.

Update on HB316 State Discussions

Covered in Trustee discussion.

COVID-19

COVID-19 Update

Ms. Moehrle reviewed the positivity rates for the State and District. Hospitalizations and deaths appear to be in a downward trend for PH-INCD. The pediatric doses have been approved by the CDC. Providers should be able to start vaccinating next week. PH-INCD is having a mass vaccination clinic in Latah County at the Moscow School Bear Den for boosters for those individuals who were vaccinated last February. Ms. Moehrle thanked the hospitals, clinics, and pharmacies throughout the District that have stepped up to help with testing and vaccination. Discussion held.

Ms. Osborn reported that Gritman has seen a decline in the drive-through testing. Gritman is still seeing hospitalizations due to COVID-19.

Commissioner Johnson of Lewis County reported sad news as the County Building Inspector passed from COVID-19 complications. Commissioner Johnson is strongly encouraging vaccination.

Commissioner Winkel of Clearwater County reported that their new Ambulance Director is working out well and they are hoping to acquire more extrication units.

Commissioner Duman of Idaho County reported on the murders connected to Idaho County. This has been joint effort across county and state lines.

Commissioner McGraw of Latah County reported that several individuals are coming forward to run for his position.

Mike Larson, Division Administrator, reported that case investigations, vaccination clinics, and vaccine distribution continue to keep staff busy.

Sherise Jurries, Environmental Health Director, reported that 750 food permit renewals went out this week reflecting the second incremental increase from the 2019 legislation which will begin January 1st. Forty new septic installers were permitted this year. The sewer program is 30% above last year and 50% above the prior year.

Tara Macke, Human Resources, provided a brief update on staffing. Initially, when the pandemic began, we had 2 employees take early retirement and we replaced them in-house. Like many other agencies, in the last couple months, 4 employees have left us for other jobs and another plans to in December. We have not been able to fill any of these positions yet. It is hard to compete with wages offered by private industry. While telecommuting is heavily promoted right now, this is not an option for the majority of Public Health positions.

Perri Larson, Office Services Supervisor, reported business as usual.

NEXT MEETING: Thursday, December 9th or 16th, 2021, at 11:00 a.m. at the Public Health office in Nez Perce County via ZOOM due to COVID-19 followed by a Legislative meeting.

MEETING ADJOURNED: 9:20 a.m.



Dave McGraw
Board Chairman



Attest: _____
Carol Moehrle, Director
Secretary to the Board

Board Minutes approved on December 16, 2021.