



Public Health

Idaho North Central District



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MINUTES BOARD OF HEALTH MEETING December 16, 2021

Nez Perce County Office via ZOOM due to COVID-19

Board Members Present:

Denis Duman (virtual)
Greg Johnson
Connie Osborn (virtual)
Dave McGraw
Doug Zenner
Rick Winkel
Dr. Jefferson

Staff Present:

Carol Moehrle
Mike Larson
Rachael JeanBlanc
Perri Larson
Sherise Jurries
Kayla Sprenger

Excused:

Guests:

The December 16, 2021, Board of Health meeting was called to order at 11:00 a.m. by Chairman McGraw.

Public Health – Idaho North Central District has created a Board of Health email for public comment. Comments in response to an agenda item for a specific meeting date must be received 24 hours in advance of the applicable meeting for routing and board member review. No comments were received.

Chairman McGraw asked for approval of the November 4, 2021, Board of Health Meeting minutes as mailed.

MOTION: Greg Johnson moved, and Rick Winkel seconded the motion to approve Board of Health meeting minutes as presented. Carried unanimously.

Executive Session per IC 74-206 (c)

MOTION: At 9:50 a.m. Doug Zenner moved, and Greg Johnson seconded the motion to enter Executive Session per IC 74-206 (c). Roll call Dave McGraw, Doug Zenner, Greg Johnson, Denis Duman, Rick Winkel, Connie Osborn, and Dr. Jefferson. Carried unanimously.

Executive Session adjourned at 11:29 a.m.

FINANCIAL REPORT

October and November FY 2022 Financial Report

October financial reports:

As of the October report, we are 33.33% of the way through this fiscal year. October revenue total \$350,082 with Year-to-Date revenue at \$4,129,343. This is 36.76% Actual incoming revenue of the budget for the FY. October Personnel expenses totaled \$442,686 with Year-to-Date Personnel at

\$2,972,763 this is 31.81% of the budgeted amount for the FY. Operating Expenses for October are at \$58,143 with Year to Date at \$748,904 this is 25.35% of the budgeted amount.

Ms. JeanBlanc presented the November financial reports:

As of the November report, we are 41.67% of the way through this fiscal year. November revenue total \$481,611 with Year-to-Date revenue at \$3,647,731. This is 44.14% Actual incoming revenue of the budget for the FY. November Personnel expenses totaled \$304,599 with Year-to-Date Personnel at \$2,668,164 this is 38.8% of the budgeted amount for the FY. Operating Expenses for November are at \$33,463 with Year to Date at \$715,441 this is 28.68% of the budgeted amount.

MOTION: Doug Zenner moved, and Rick Winkel seconded the motion to approve the October and November Financials as presented. Carried unanimously.

Write-Off Report

No write-offs at this time.

Budget Amendment

Ms. JeanBlanc requested that \$1,000,000 be added to Capital Outlay for unanticipated building and COVID expenses. Discussion held.

MOTION: Greg Johnson moved, and Doug Zenner seconded the motion to add \$1,000,000 from Reserve to Capital Outlay as requested. Carried unanimously.

Restricted/Reserve Funds

Ms. JeanBlanc presented and reviewed in detail the Restricted/Reserve Funds. Discussion held.

MOTION: Doug Zenner moved, and Greg Johnson seconded the motion to approve the Restricted/Committed Cash detail. Carried unanimously.

Board Reports

Board & Administrator

Commissioner Johnson reviewed the article addressing the link between Board impact and understanding roles and programs, reiterating the importance of regular self-assessments. Discussion held.

Trustee Updates

Commissioner Johnson reported that the next Trustee meeting will be held in January.

Director's Report

Update on HB316 State Discussions

Presented at legislative meeting to follow.

Personnel Handbook

Ms. Moehrle provided and briefly reviewed a first DRAFT of a Personnel Handbook requesting the Board complete a first reading for edits as this is a working document.

Rural Crisis Center Network Update

Ms. Moehrle provided a brief update on the Rural Crisis Network, under Joyce Lyons. There are currently eighty-one community partners, and this continues to grow. During the third quarter of 2021, seventy-three clients were served; the cumulative total of clients served for the 2021 reporting period is 264. The total time spent in Crisis Centers in 2021 was 218 hours. Risk assessment, safety, and follow-up are always addressed as well as linking to resources and transitioning clients to community providers. The Rural Crisis Center Network continues to be the most cost-effective model and takes every opportunity to seek funding opportunities to ensure sustainability. Discussion held.

COVID-19 Update

Mike Larson, Division Administrator, provided an update on COVID-19. The Omicron variant has not been identified in District 2 as of today, however, it is likely that the variant is here and has not been officially identified as the surrounding Districts have identified cases. Mr. Larson provided and reviewed data. The first case of COVID-19 in District 2 was identified March 24, 2020 and as of December 10, 2021, District 2 is in the 626th day of response. A total of 8,612 investigations in 2021 were completed by six staff. District 2 held nine off-site vaccination clinics and seventy-six on-site. A total of 14,946 doses were given by 3-6 nurses. Anna Olson, Nurse Manager, received and distributed 52,385 doses to twenty different providers throughout District 2. District 2 data was updated 231 days by 1 to 3 staff for a total of 462 staff hours. Over 3,000 calls were received and returned by appropriate staff ranging from 5 minutes to 4.5 hours. Discussion held.

Food Fees Update

Sherise Jurries, Environmental Health Director, provided an update on the Food Fees; these are set in Idaho Code. In 2019, HB155 was passed amending the Idaho Statute providing incremental increases over time. This also allowed for lower fees for temporary food establishments and mobile units (example, those at county fairs). This is the second year of the phase in from HB155. Discussion held.

Home Visiting Update

Kayla Sprenger, Program Manager, provided an update on the Home Visiting program. A total of sixty-nine families including eighty-five children were served. Even with the Pandemic, 659 visits were made, some in person and some virtual. Over one hundred potential delays were identified and referred or provided resources to address the concerns. Currently, there are 6 Parent Educators, two full-time and four part-time. All five counties were served this past year with a combination of Federal and State funds. Service Delivery Performance Measures have a benchmark of 60%, District 2 rates significantly above with most measure rating between 90-100%. Discussion held.

Board of Health Calendar for 2022

Tara Macke provided a calendar for 2022 Board of Health meetings to be posted to the website in order to remain in compliance with open meeting laws.

Chairman McGraw paused the meeting at 12:15 p.m. before opening to Legislators at 1 p.m.

Legislative Meeting

Legislative attendees:

Representative Caroline Troy	Representative Brandon Mitchell
Representative Mike Kingsley	Representative Lori McCann
Senator David Nelson	Robert Blair (Representing Senator Dan Johnson)

Ms. Moehrle welcomed the Legislators and thanked each of them for attending; introductions were made. Ms. Moehrle provided an overview of our vision, mission, and values.

NEXT MEETING: Thursday, January 27, 2022, at 9:00 a.m. at the Public Health office in Nez Perce County via ZOOM due to COVID-19.

MEETING ADJOURNED: 2:00 p.m.



Dave McGraw
Board Chairman

Board Minutes approved on January 27, 2021.

Attest:



Carol Moehrle, Director
Secretary to the Board