



Public Health

Idaho North Central District



Nez Perce County
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Latah County
333 E Palouse River Drive
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Clearwater County
105 115th Street
Orofino, ID 83544
(208) 476-7850
Fax (208) 476-7494

Idaho County
903 West Main
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(208) 983-2842
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Lewis County
132 N Hill Street
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MINUTES

BOARD OF HEALTH MEETING

April 22, 2021

Nez Perce County Office via ZOOM due to COVID-19

Board Members Present:

Denis Duman
Greg Johnson
Connie Osborn
Rick Winkel
Doug Zenner
Dave McGraw

Staff Present:

Carol Moehrle
Mike Larson
Rachael JeanBlanc
Perri Larson
Sherise Jurries
Kayla Moehrle

Excused:

Dr. Jefferson

Guests:

The April 22, 2021 Board of Health meeting was called to order at 9:00 a.m. by Chairman McGraw.

Public Health – Idaho North Central District has created a Board of Health email for public comment. Comments in response to and agenda item for a specific meeting date must be received 24 hours in advance of the applicable meeting to all for routing and board member review. Individuals may also mail comments to Public Health. Viewing of the meeting may take place live via YouTube. No comments were received.

Chairman McGraw asked for approval of the March 25, 2020 Board of Health Meeting minutes as mailed.

MOTION: Denis Duman moved, and Greg Johnson seconded the motion to approve March Board of Health meeting minutes. Carried unanimously.

FINANCIAL REPORT

March FY 2021 Financial Report

Ms. JeanBlanc presented the March financial reports:

As of the March report, we are 75% of the way through this fiscal year. March revenue total \$548,465 with Year-to-Date revenue at \$5,382,689. This is 86.49% Actual incoming revenue of the budget for the FY. March Personnel expenses totaled \$311,537 with Year-to-Date Personnel at \$2,780,723 this is 68.44% of the budgeted amount for the FY. Operating Expenses for March are at \$75,132 with Year to Date at \$636,982 this is 64.04% of the budgeted amount.

MOTION: Doug Zenner moved, and Rick Winkel seconded the motion to approve the March Financials as presented. Carried unanimously.

Write-Off Report

Ms. JeanBlanc presented the March write-off report of \$169. Discussion held.

MOTION: Greg Johnson moved, and Rick Winkel seconded the motion to approve the March write-off as presented. Carried unanimously

Board Reports

Board & Administrator

Commissioner Johnson reviewed the article encouraging boards to be bold. He complimented the Board and Public Health for their efficient use of funding. Discussion held.

Trustee Updates

Commissioner Johnson reported that HB316 is being held for amendment. The amendment may include an implementation date of March 2022. Discussion held.

Director's Report

Board of Health Budget Committee

Ms. Moehrle sent a letter and a proxy to the boards of county commissions requesting input. We are still awaiting direction from further legislation.

Compensation Policy and Salary Matrix

Ms. Moehrle provided and reviewed the Compensation Policy and Salary Matrix. These documents are required by the Division of Human Resources and Division of Financial Management and must be approved prior to change in employee compensation. Discussion held.

MOTION: Rick Winkel moved, and Denis Duman seconded the motion to approve the Compensation Policy and Salary Matrix as presented. Carried unanimously.

DRAFT FY2022 Budget

Ms. Moehrle provided and reviewed the DRAFT Budget for FY2022 in detail. Discussion held. Let the minutes reflect 1 Ney vote from Commissioner Zenner.

MOTION: Rick Winkel moved, and Denis Duman seconded the motion to approve the DRAFT FY2022 Budget with a 3% increase. Motion passed 5 to 1.

IT – County Circuits Update

Ms. Moehrle introduced Mr. William (Bill) Deniston, IT Manager for the District. Public Health needs significant upgrades to continue business in our outer offices. Mr. Deniston gave several examples of programing utilized by Public Health that will not function with the current limitations. Mr. Deniston will continue to research. Discussion held.

COVID-19

Regional Data Tool for Determining Health Alert Levels

Ms. Moehrle reviewed the Regional Risk Summary. All counties are currently in GREEN except for Latah County which is YELLOW. The City of Moscow, in Latah County, plans to move to GREEN when their data gets into the GREEN area for 3 weeks consistently the city will move out of YELLOW. The Board of Health is supportive of the current Risk Levels. Discussion held.

COVID-19 Vaccination Update

Ms. Moehrle reported that April 7th was day 400 of COVID-19 for our District, we reached 9,000 cases, sadly our 100th death due to COVID-19 and 30,000 vaccines given in our Health District. While the demand for vaccine slows, all numbers continue to climb.

Executive Session per IC 74-206 (b,d,f)

MOTION: At 10:38 a.m. Doug Zenner moved, and Greg Johnson seconded the motion to enter Executive Session per IC 74-206 (b,d,f). Roll call Dave McGraw, Doug Zenner, Greg Johnson, Rick Winkel, Denis Duman, and Connie Osborn. Carried unanimously.

Executive Session adjourned at 11:01 a.m.


NEXT MEETING: Meetings will be scheduled as needed to re-evaluate Regional Health Alert Levels.

Thursday, May 27, 2021 the Budget Hearing will be held at 9:00 a.m. with the Board of Health meeting to follow at the Public Health office in Nez Perce County via ZOOM due to COVID-19.

MEETING ADJOURNED: 11:01 a.m.



Dave McGraw
Board Chairman

Attest: 
Carol Moehrle, Director
Secretary to the Board

Board Minutes approved on May 27, 2021.