



Public Health

Idaho North Central District



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Latah County
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Clearwater County
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(208) 476-7850
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Idaho County
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MINUTES

Board of Health Meeting

March 16, 2023

Nez Perce County Office

Board Members Present:

Denis Duman
Greg Johnson
Dr. Jefferson
Doug Zenner
Connie Osborn(virtual)
Tom Lamar (virtual)

Staff Present:

Carol Moehrle
Tara Macke
Rachaell JeanBlanc
Perri Larson

Excused:

Guests:

The March 16, 2023, Board of Health meeting was called to order at 2:30 p.m. by Chairman Doug Zenner.

Public Health – Idaho North Central District has created a Board of Health email for public comment. Comments in response to an agenda item for a specific meeting date must be received 24 hours in advance of the applicable meeting for routing and board member review. No comments were received.

Chairman Zenner asked for approval of the January 26, 2022, Board of Health Meeting minutes as mailed.

MOTION: Denis Duman moved, and Dr. Jefferson seconded the motion to approve Board of Health meeting minutes as presented. Carried unanimously.

FINANCIAL REPORT

January and February FY 2023 Financial Reports

January financial reports:

As of the January report, we are 58.33% of the way through this fiscal year. January revenue totaled \$720,679 with Year-to-Date revenue at \$3,962,325. This is 55.63% Actual incoming revenue of the budget for the FY. Personnel expenses totaled \$332,157 with Year-to-Date Personnel at \$2,453,783 of the budgeted amount for the FY. Operating Expenses for January are at \$37,329 with Year to Date at \$449,672 this is 41.78% of the budgeted amount.

February financial reports:

As of the February report, we are 66.67% of the way through this fiscal year. February revenue totaled \$759,233 with Year-to-Date revenue at \$4,721,558. This is 66.29% Actual incoming revenue of the budget for the FY. Personnel expenses totaled \$332,201 with Year-to-Date Personnel at \$2,785,985 of the budgeted amount for the FY. Operating Expenses for February are \$68,606 with Year to Date at \$518,278 this is 48.15% of the budgeted amount.

MOTION: Greg Johnson moved, and Tom Lamar seconded the motion to approve the January and February Financials as presented. Carried unanimously.

Write-Off Report

NA

Board Reports

Board & Administrator

Commissioner Johnson reviewed the article 'Experts argue boards need to focus on purpose to bolster impact'. Mr. Johnson emphasized that we need to talk more about the positive impacts of Public Health. Discussion held.

Trustee

Mr. Johnson reviewed HB160 which amends and adds to existing law to provide that, prior to receiving a health care service from a district health department, a person must first review and sign a risk/benefit fact sheet and to provide for the adoption of risk/benefit fact sheets by administrative rule. This bill failed. Discussion held.

Idaho Association of District Boards of Health (IAB) annual meeting is June 8th and 9th in Coeur d' Alene. The deadline for registration is May 1, 2023. If you have any questions, please contact Tara Macke.

Director's Report

Legislative Update

Ms. Moehrle provided and reviewed legislative updates relative to Public Health. See attachment. Discussion held.

Budget Preparation FY24

Ms. Moehrle reported that budget preparation process has started. Ms. Moehrle informed the Board that employer insurance costs are increasing by approximately \$1,000 per employee. A DRAFT Budget will be provided for your review at the April Board of Health meeting.

Network, Software and User Security

IT Manager, William (Bill) Deniston, provided and reviewed a cybersecurity report for the Health District in detail. Discussion held.

Environmental Health Update

Ms. Moehrle reviewed the CY22 Rabies Investigations in Sherise Bruce's absence.

Office Services

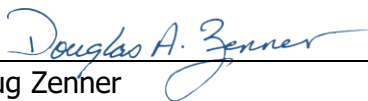
Ms. Larson reported that the Clearwater County office will be hiring an Office Specialist 2.

Human Resources

Ms. Macke reported that final PHAB Reaccreditation materials were submitted in February. The next step in the process is a virtual site visit that has not yet been scheduled.

NEXT MEETING: Thursday, April 27, 2023, at 2:30 p.m. at the Public Health office in Nez Perce County. The meeting will be available via ZOOM and in person.

MEETING ADJOURNED: 4:01 p.m.




Doug Zenner

Board Chairman

Board Minutes approved on April 27, 2022.

Attest: _____



Carol Moehrle, Director
Secretary to the Board