



Public Health

Idaho North Central District



Nez Perce County
215 10th Street
Lewiston, ID 83501
(208) 799-3100
Fax (208) 799-0349

Latah County
333 E Palouse River Drive
Moscow, ID 83843
(208) 882-7506
Fax (208) 882-3494

Clearwater County
105 115th Street
Orofino, ID 83544
(208) 476-7850
Fax (208) 476-7494

Idaho County
903 West Main
Grangeville, ID 83530
(208) 983-2842
Fax (208) 983-2845

Lewis County
132 N Hill Street
P O Box 277
Kamiah, ID 83536
(208) 935-2124
Fax (208) 935-0223

MINUTES

Board of Health Meeting

April 27, 2023

Nez Perce County Office

Board Members Present:

Doug Zenner
Greg Johnson
Dr. Jefferson
Tom Lamar (virtual)
Connie Osborn(virtual)

Staff Present:

Carol Moehrle
Tara Macke
Rachaell JeanBlanc
Perri Larson
Kayla Sprenger
Sherise Bruce
Mike Larson

Excused:

Guests:

The April 27, 2023, Board of Health meeting was called to order at 2:30 p.m. by Chairman Doug Zenner.

Public Health – Idaho North Central District has created a Board of Health email for public comment. Comments in response to an agenda item for a specific meeting date must be received 24 hours in advance of the applicable meeting for routing and board member review. No comments were received.

Chairman Zenner asked for approval of the March 16, 2023, Board of Health Meeting minutes as mailed.

MOTION: Greg Johnson moved, and Connie Osborn seconded the motion to approve Board of Health meeting minutes as presented. Carried unanimously.

FINANCIAL REPORT

March FY 2023 Financial Reports

March financial reports:

As of the March report, we are 76.92% of the way through this fiscal year. March revenue totaled \$378,014 with Year-to-Date revenue at \$5,099,572. This is 71.60% Actual incoming revenue of the budget for the FY. Personnel expenses totaled \$460,740 with Year-to-Date Personnel at \$3,246,724 of the budgeted amount for the FY. Operating Expenses for March are at \$88,583 with Year to Date at \$606,860, this is 56.38% of the budgeted amount.

MOTION: Dr. Jefferson moved, and Tom Lamar seconded the motion to approve the March Financials as presented. Carried unanimously.

Write-Off Report

Ms. JeanBlanc presented the March write-off report of \$60. Discussion held.

MOTION: Greg Johnson moved, and Tom Lamar seconded the motion to approve the March write-off report. Carried unanimously.

Board Reports

Board & Administrator

Commissioner Johnson reviewed the article 'Small boards, paired with advisory councils, may be the answer to 'ideal' board size'. Currently, Public Health has oversight over two advisory boards: Behavioral Health Board and the Citizen Review Panel. Discussion held.

Trustee Updates

Trustees will meet in June at the IAB meeting.

Idaho Association of District Boards of Health (IAB) annual meeting is June 8th and 9th in Coeur d' Alene. The deadline for registration is May 1, 2023. If you have any questions, please contact Tara Macke.

Director's Report

DRAFT Resolutions for IAB

Ms. Moehrle provided and reviewed two DRAFT resolutions: one addressing Fentanyl Overdose Prevention and the other addressing Food Fees in Idaho Food Code. Discussion held.

Director Delegation of Authority

Ms. Moehrle provided and reviewed the Director Delegation of Authority. Discussion held.

MOTION: Greg Johnson moved, and Dr. Jefferson seconded the motion to approve the Delegation of Authority with edits. Carried unanimously.

MOTION: Tom Lamar moved, and Greg Johnson seconded the motion to authorize the Board of Health Chair to sign the Delegation of Authority. Carried unanimously.

DRAFT Budget FY24

Ms. Moehrle also reported a no-find audit for FY20 and FY21.

Ms. Moehrle provided the FY2024 DRAFT Budget and reviewed in detail contract revenue, fees, donations, non-contract revenue and expenditures. Ms. Moehrle will begin County Budget Proposal presentations in May.

MOTION: Greg Johnson moved, and Tom Lamar seconded the motion to support the FY24 DRAFT Budget to be presented to the County Commissions in District 2. Carried unanimously.

County Health Rankings Data

Ms. Moehrle provided and reviewed the 2023 County Health Rankings for Public Health District 2.

Family and Community Health

Kayla Sprenger, Program Manager, reported that the Oral Health Program has served 364 students in 25 schools providing 1020 sealants and 313 varnishes.

Communicable Disease

Mike Larson, Division Administrator, reported a couple legionella cases. Neither were contracted in the District. Mr. Larson also reported the District's first congenital syphilis case. Discussion held.

Environmental Health

Sherise Bruce, Environmental Health Director, reported the hiring of a new Environmental Health Specialist. Seth Johnson, who comes with significant experience, will begin work in the Lewiston office May 22, 2023. Ms. Bruce also reported that Harmful Algal Bloom season is fast approaching and moving forward Idaho Department of Health and Welfare will be handling communications.

Office Services

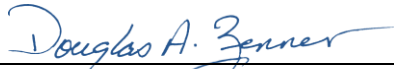
Ms. Larson reported that the Clearwater County office will be hiring an Office Specialist 2.

Human Resources

Ms. Macke reported that each division is down in staffing and continues to search for replacements.

NEXT MEETING: Thursday, May 25, 2023, at 2:30 p.m. at the Public Health office in Nez Perce County. The Budget Hearing and meeting will be available via ZOOM and in person.

MEETING ADJOURNED: 4:01 p.m.



Doug Zenner
Board Chairman

Attest: _____



Carol Moehrle, Director
Secretary to the Board

Board Minutes approved on May 25, 2022.