



# Public Health

## Idaho North Central District



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### MINUTES

#### Board of Health Meeting

#### May 25, 2023

#### Nez Perce County Office

#### Board Members Present:

Doug Zenner  
Greg Johnson  
Dr. Jefferson  
Tom Lamar (virtual)  
Connie Osborn(virtual)  
Mike Ryan  
Denis Duman

#### Staff Present:

Carol Moehrle  
Tara Macke  
Rachaell JeanBlanc  
Perri Larson  
Kayla Sprenger  
Sherise Bruce  
Mike Larson

#### Excused:

#### Guests:

The May 25, 2023, Board of Health meeting was called to order at 2:50 p.m. by Chairman Doug Zenner.

Public Health – Idaho North Central District has created a Board of Health email for public comment. Comments in response to an agenda item for a specific meeting date must be received 24 hours in advance of the applicable meeting for routing and board member review. No comments were received.

Chairman Zenner asked for approval of the April 27, 2023, Board of Health Meeting minutes as mailed.

**MOTION: Greg Johnson moved, and Connie Osborn seconded the motion to approve Board of Health meeting minutes as presented. Carried unanimously.**

#### FINANCIAL REPORT

##### April FY 2023 Financial Reports

April financial reports:

As of the April report, we are 84.62% of the way through this fiscal year. April revenue totaled \$502,525 with Year-to-Date revenue at \$5,602,097. This is 78.65% Actual incoming revenue of the budget for the FY. Personnel expenses totaled \$323,928 with Year-to-Date Personnel at \$3,570,652 of the budgeted amount for the FY. Operating Expenses for April are at \$48,536 with Year to Date at \$655,397, this is 60.89% of the budgeted amount.

**MOTION: Dr. Jefferson moved, and Tom Lamar seconded the motion to approve the April Financials as presented. Carried unanimously.**

#### Write-Off Report

NA

Ms. Moehrle provided the FY2020 and FY2021 Audit report from LSO. Ms. Moehrle commended the Fiscal staff for their diligent work to achieve this 'no finding' audit.

## **Board Reports**

### Board & Administrator

Commissioner Johnson reviewed the article 'Keep things flexible when considering rules governing when to send board meeting materials. Commissioner Johnson reported that the Board of Health materials are received well in advance for Board review. Discussion held.

### Trustee Updates

Trustees will meet in June at the IAB meeting.

Idaho Association of District Boards of Health (IAB) annual meeting is June 8<sup>th</sup> and 9<sup>th</sup> in Coeur d' Alene. If you have any questions, please contact Tara Macke.

## **Director's Report**

### DRAFT Resolutions for IAB

Ms. Moehrle provided and reviewed three DRAFT resolutions: one addressing Legalization of Recreational (non-medical) Cannabis, one addressing Fentanyl Overdose Prevention and the other addressing Food Fees in Idaho Food Code. Ms. Macke provided proxy forms for those unable to attend IAB. Discussion held.

### Future of COVID Website Dashboard

Ms. Moehrle asked permission to remove the COVID-19 Dashboard from our website. Discussion held.

**MOTION: Dr. Jefferson moved, and Connie Osborn seconded the motion to remove the COVID-19 Dashboard from the website. Carried unanimously.**

### Family and Community Health

Kayla Sprenger, Program Manager, reported that the Health Educators are trying to wrap up their programs as school will be out soon. Vaping prevention has been very successful, six schools have participated in the three day 'catch my breath' curriculum. This curriculum targets 5<sup>th</sup> and 6<sup>th</sup> graders. Public Health is also assisting these schools to secure vaping detection for restrooms. Discussion held.

### Communicable Disease

Mike Larson, Division Administrator, reported an increase in Sexually Transmitted Infections. Discussion held.

### Environmental Health

Sherise Bruce, Environmental Health Director, reported that the new hire Seth Johnson has arrived is currently working out of the Lewiston Office. The sewer program has picked up significantly with the change in weather. Papa Murphy's is having a salmonella outbreak associated with their cookie dough. Districts 1, 3 and 4 have cases associated with this. Unfortunately, information announcing this incident was released to the media prior to notifying the Health Districts. Discussion held.

### Office Services

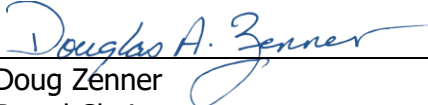
Ms. Larson reported that the Clearwater County office will be hiring an Office Specialist 2.

### Human Resources

Ms. Macke reported that the virtual PHAB site visit was successful and the final review by the Accreditation Board will take place in August.

**NEXT MEETING:** Thursday, August 24, 2023, at 2:30 p.m. at the Public Health office in Nez Perce County. The meeting will be available via ZOOM and in person.

**MEETING ADJOURNED:** 4:01 p.m.

  
\_\_\_\_\_  
Doug Zenner  
Board Chairman  
*Board Minutes approved on August 24, 2022.*

Attest:   
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Carol Moehrle, Director  
Secretary to the Board