



Public Health

Idaho North Central District

<p>Nez Perce County 215 10th Street Lewiston, ID 83501 (208) 799-3100 Fax (208) 799-0349</p>	<p>Latah County 333 E Palouse River Drive Moscow, ID 83843 (208) 882-7506 Fax (208) 882-3494</p>	<p>Clearwater County 105 115th Street Orofino, ID 83544 (208) 476-7850 76-7494</p>	<p>Idaho County 903 West Main Grangeville, ID 83530 (208) 983-2842 Fax (208) 983-2845</p>	<p>Lewis County 132 N Hill Street P O Box 277 Kamiah, ID 83536 (208) 935-2124 Fax (208) 935-0223</p>
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MINUTES
BOARD OF HEALTH MEETING
October 31, 2013
Nez Perce County Office

Board Members Present:

Don Davis, Chair
Doug Zenner
Dave McGraw
John Allen
Dr. Mannschreck
Shirley Greene
Rose Gehring

Excused:

Staff Present:

Carol Moehrle
Ed Marugg
Tara Biesecker
Perri Larson
Adam Dawson
Mike Larson

Guests:

The October 31, 2013 Board of Health meeting was called to order by Chairman Don Davis at 1:30 p.m.

Chairman Davis asked for approval of the October 3, 2013 Board of Health meeting minutes as mailed.

MOTION: Rose Gehring moved and Doug Zenner seconded the motion to approve the October 3, 2013 Board of Health minutes as amended. Carried unanimously.

Public Comment

No public in attendance.

FINANCIAL REPORT

September FY 2014 Financial Report

Mr. Dawson presented the September financial reports:

As of the September report, we are 26.92% of the way through this fiscal year. September revenue totaled \$207,206, with Year to Date revenue at \$1,380,142. This is 33.08% of the budget amount for the FY. September Personnel expenses totaled \$233,841, with Year to Date Personnel at \$808,850 this is 25.98% of the budgeted amount for the FY. Operating Expenses for September are at \$277,344 with Year to Date at \$1,010,764 this is 24.22% of the budgeted amount.

Statement of Accounts was reviewed with no further questions.

MOTION: Shirley Greene moved and Doug Zenner seconded the motion to approve the September Finance report. Carried unanimously.

Restricted Cash

Mr. Dawson requested the Board entertain a motion to reduce the Restricted Cash in order to match the decreased ASPR Allotment.

MOTION: Shirley Greene moved and Rose Gehring seconded the motion to approve the reduced amount of Restricted Cash. Carried unanimously.

Write-Off Report

Ms. Dawson presented the September write off report of \$1,524. Discussion held.

MOTION: Dave McGraw moved and Rose Gehring seconded the motion to approve the September write off report. Carried unanimously.

Fee Schedule

Mr. Dawson requested the Board review and approve an amended Fee Schedule to include the newly update Dental Fees.

MOTION: Shirley Greene moved and Doug Zenner seconded the motion to approve the amended fee schedule as presented. Carried unanimously.

BOARD UPDATES

Board and Administrator

Ms. Greene reviewed the quiz to determine Board versus administrator responsibilities for personnel issues.

NALBOH Update

Ms. Greene reported on the future of NALBOH. Discussion held.

Trustee Updates

Ms. Moehrle provided copies of the Public Health Newsletter created by the Public Information Officers Workgroup. The November topic is Food Licensure Fees.

Director's Report

Strategic Plan Update

Ms. Moehrle provided a newly revised Strategic Plan for Board review. Ms. Biesecker explained the changes allow for closer fit the PHAB Standards. Discussion held.

Updates from the IAPHDD

Distribution formulas were a topic of discussion; Directors continue to work on viable options for Trustee review. Discussion held.

Federal Funding Update

Ms. Moehrle explained that the federal government is back up and running. Roughly two weeks after the federal government shut down as a result of Congress's inability to agree on FY 2014 funding, and just before the deadline to raise the debt ceiling to avoid a potentially disastrous default, Senate and House legislators passed a measure (HR 2775) that temporarily addresses the issues. The bipartisan measure funds the government through January 15, 2014 and suspends the debt limit through February 7, 2014. The measure now heads to the White House to be signed into law by the President.

This measure immediately ends the federal government shutdown and provides a stopgap spending measure through January 15th, 2014. This is Great news for our federal partners as well as our funding streams for all of our federal programs, especially WIC.

There are many specific provisions to this new law, but in essence, we are "business as usual" until January 15th, when Congress will again need to address our financial situation and come up with a permanent solution.

New/Emergent Item

December BoH Meeting

Ms. Moehrle asked for Board input for the December BoH agenda. Legislators will be invited to attend a luncheon; the business meeting will follow at 1:30 pm with a 3 pm adjournment to celebrate Dr. Mannschreck's retirement.

Division Updates

Environmental Health Update

Mr. Marugg reported on recent Command and General Staff tabletop exercise involving a scenario of a Hep. A outbreak. The exercise was a good reminder of things we need to consider in order to be prepared for these types of events.

Environmental Health had a recent annual On-site Subsurface Sewage Disposal Program audit. Staff will be concentrating on fully documenting what we are seeing on final inspections and on permits we are issuing.

Mr. Marugg thanked Perri and her staff for their assistance with Food License renewals.

Family and Community Health Update

Mr. Larson reported on rabies exposures; those exposed thus far have either finished the series of vaccinations or will soon.

Influenza is upon us; no confirmed cases have been identified at this time. However, we are seeing an increase in upper respiratory illness. Influenza vaccine is available and is being provided, although the take rate is not yet high. There is also not data at this time to support whether the vaccine this year is a good match for the varieties circulating the nation.

Pertussis cases continue to surface.

Mr. Larson explained that communication continues to establish a lab source to perform testing that is currently performed by the Idaho Bureau of Laboratories (IBOL). The CDC grant that currently funds IBOL will end in December.

Office Services Update

Ms. Larson reported on flu vaccine numbers for County employees; Clearwater County 32, Idaho County 30, Latah County 53, Lewis County 14 and Nez Perce County 51. Overall, 953 doses have been given leaving 547 doses.

Human Resources/Public Information Update

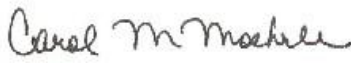
Ms. Biesecker reported on recent focus on pertussis for press releases and physician alerts.

NEXT MEETING: December 19, 2013 at 12:00 pm in the Nez Perce County Office with Legislators.

MEETING ADJOURNED: 3:50 p.m.



Don Davis
Board Chairman

Attest: 

Carol Moehrle, Director
Secretary to the Board

Board Minutes approved on 12-19-2014.