



Public Health

Idaho North Central District

Nez Perce County 215 10 th Street Lewiston, ID 83501 (208) 799-3100 Fax (208) 799-0349	Latah County 333 E Palouse River Drive Moscow, ID 83843 (208) 882-7506 Fax (208) 882-3494	Clearwater County 105 115 th Street Orofino, ID 83544 (208) 476-7850 76-7494	Idaho County 903 West Main Grangeville, ID 83530 (208) 983-2842 Fax (208) 983-2845	Lewis County 132 N Hill Street P O Box 277 Kamiah, ID 83536 (208) 935-2124 Fax (208) 935-0223
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MINUTES
BOARD OF HEALTH MEETING
June 19, 2014
Latah County Office

Board Members Present:

Don Davis, Chair
Dave McGraw
Rose Gehring
John Allen
Shirley Greene
Dr. Jefferson

Staff Present:

Carol Moehrle
Perri Larson
Mike Larson
Adam Dawson
Tara Biesecker
Ed Marugg

Excused:

Doug Zenner

Guests:

The June 19, 2014 Board of Health meeting was called to order by Chairman Don Davis at 12:30 p.m.

Chairman Davis asked for approval of the May 22, 2014 Board of Health Meeting and Budget Meeting minutes as mailed.

MOTION: Shirley Greene moved and Rose Gehring seconded the motion to approve the May 22, 2014 Board of Health minutes as presented. Carried unanimously.

MOTION: Rose Gehring moved and David McGraw seconded the motion to approve the May 22, 2014 Budget Meeting minutes as presented. Carried unanimously.

FINANCIAL REPORT

May FY 2014 Financial Report

Mr. Dawson presented the May financial reports:

As of the May report, we are 92.31% of the way through this fiscal year. May revenue totaled \$214,979 with Year to Date revenue at \$3,973,628. This is 95.23% of the budget amount for the FY. May Personnel expenses totaled \$235,999, with Year to Date Personnel at \$2,785,501 this is 89.47% of the budgeted amount for the FY. Operating Expenses for May are at \$77,797 with Year to Date at \$646,093 this is 74% of the budgeted amount.

Statement of Accounts was reviewed with no further questions.

MOTION: Shirley Greene moved and John Allen seconded the motion to approve the May Finance report. Carried unanimously.

Write-Off Report

Mr. Dawson presented the May write off report of \$446. Discussion held.

MOTION: David McGraw moved and Rose Gehring seconded the motion to approve the May write off report. Carried unanimously.

BOARD UPDATES

Board and Administrator

Ms. Greene reviewed the importance of defining the "functions" of the Director to clarify responsibilities. A board can help itself and strengthen its relationship with the Director if it defines the administrator's functions more precisely.

Trustee Updates

Ms. Moehrle reported that DHW has requested Board of Health Resolutions. Discussion held.

Board Member Updates

Mr. Allen provided updates on the Behavioral Health Board, previously the known as the Mental Health Board. The first official meeting will be held in July. Dr. Jefferson is also a member of this board. Per request, Behavioral Health will be added the Public Health Board agenda.

Director's Report

Policy Review

The board reviewed 4 policies at this meeting:

Identity Theft and Protection

Medical Plans

No Smoking

Overtime

The Identity Theft and Protection, Medical Plans, No Smoking, Overtime Policies were reviewed and discussed.

MOTION: Dr. Jefferson moved, and Rose Gehring seconded the motion to approve all 4 policies; Identity Theft and Protection, Medical Plans, No Smoking, Overtime Policies. Carried unanimously.

Accreditation

Ms. Moehrle explained that we have submitted our Statement of Intent to PHAB giving us a year to align our documentation in hopes of future Accreditation.

Data Review

Mr. Larson provided and reviewed the Epidemiology Report for May of 2014. The report is broken down by county as well as a 5 year comparison Reportable Disease list. Mr. Larson also provided a case investigation summary highlights. Discussion held.

New Emergent Issues

Ms. Moehrle and Mr. Marugg addressed concerns regarding the recent newspaper article on the Art Walk in Moscow. They explained the 4 month process PH was engaged in to work with the vendors. Discussion held.

Division Updates

Family and Community Health Update

Mr. Larson reported that Epi. staff have already had a few post-exposure prophylaxis done this year in relation to feral cats. Staff are currently investigating pertussis. While the rest of the Nation is seeing measles and mumps, we are not. Other Health Districts are seeing West Nile Virus.

Office Services Update

Ms. Larson reported business as usual.

Environmental Health Update

Mr. Marugg reported that staff are working hard on the Public Water Contract, the surveys are very time consuming. Also, staff recently closed a pool as there was no chlorine in the pool.

HR/PIO


Ms. Biesecker reported business as usual.

NEXT MEETING: August 21, 2014 at 2:00 pm in the Nez Perce County Office. Business After Hours will follow.

MEETING ADJOURNED: 3:30 p.m.



Don Davis
Board Chairman

Attest: 

Carol Moehrle, Director
Secretary to the Board

Board Minutes approved on 8-21-2014.