



Public Health

Idaho North Central District

Nez Perce County 215 10 th Street Lewiston, ID 83501 (208) 799-3100 Fax (208) 799-0349	Latah County 333 E Palouse River Drive Moscow, ID 83843 (208) 882-7506 Fax (208) 882-3494	Clearwater County 105 115 th Street Orofino, ID 83544 (208) 476-7850 76-7494	Idaho County 903 West Main Grangeville, ID 83530 (208) 983-2842 Fax (208) 983-2845	Lewis County 132 N Hill Street P O Box 277 Kamiah, ID 83536 (208) 935-2124 Fax (208) 935-0223
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MINUTES
BOARD OF HEALTH MEETING
November 13, 2014
Nez Perce County Office

Board Members Present:

Don Davis, Chair
Dave McGraw
Doug Zenner
Dr. Jefferson

Staff Present:

Carol Moehrle
Perri Larson
Adam Dawson
Tara Biesecker
Ed Marugg

Excused:

Mike Larson
Rose Gehring
Shirley Greene
John Allen

Guests:

The November 13, 2014 Board of Health meeting was called to order by Chairman Don Davis at 1:32 p.m.

Chairman Davis asked for approval of the September 25, 2014 Board of Health Meeting minutes as mailed.

MOTION: Doug Zenner moved and Dr. Jefferson seconded the motion to approve the September 25, 2014 Board of Health minutes as presented. Carried unanimously.

FINANCIAL REPORT

September FY 2015 Financial Report

Mr. Dawson presented the September financial reports:

As of the September report, we are 26.92% of the way through this fiscal year. September revenue totaled \$219,229 with Year to Date revenue at \$1,400,068. This is 32.51% of the budget amount for the FY. September Personnel expenses totaled \$244,463, with Year to Date Personnel at \$834,271 this is 25.39% of the budgeted amount for the FY. Operating Expenses for September are at \$43,002 with Year to Date at \$203,785 this is 23% of the budgeted amount.

Statement of Accounts was reviewed with no further questions.

MOTION: Doug Zenner moved and Dave McGraw seconded the motion to approve the September Finance report. Carried unanimously.

Write-Off Report

Mr. Dawson presented the September write off report of \$1,079. Discussion held.

MOTION: Dr. Jefferson moved and Doug Zenner seconded the motion to approve the September write off report. Carried unanimously.

October FY 2015 Financial Report

Mr. Dawson presented the October financial reports:

As of the October report, we are 34.62% of the way through this fiscal year. October revenue totaled \$211,853 with Year to Date revenue at \$1,611,922. This is 37.43% of the budget amount for the FY. October Personnel expenses totaled \$243,465, with Year to Date Personnel at \$1,077,735 this is 32.80% of the budgeted amount for the FY. Operating Expenses for October are at \$79,642 with Year to Date at \$this is 31% of the budgeted amount.

Statement of Accounts was reviewed with no further questions.

MOTION: Doug Zenner moved and Dave McGraw seconded the motion to approve the October Finance report. Carried unanimously.

Write-Off Report

Mr. Dawson presented the October write off report of \$1,459. Discussion held.

MOTION: Dave McGraw moved and Doug Zenner seconded the motion to approve the October write off report. Carried unanimously.

Mr. Dawson provided a handout detailing contracts signed to date. Ms. Moehrle provided an explanations for the increases as well as decreases in those contracts. Discussion held.

BOARD UPDATES

Board and Administrator

Mr. Zenner thanked the Board for following "two rules of thumb" on staff relationships; all communication is channeled through the Director and boards do not manage staff.

Trustee Updates

Mr. Zenner reported that the IAB meeting will be held June 4th in McCall. Please reserve the date, more information to come.

Board Member Updates

Nothing new at this time.

Board of Health By-laws

Ms. Moehrle provided a revised copy of the By-laws minus the Alternate Trustee Language asking that the attending Board members approve and sign the document and additional signatures will be collected at the December meeting.

MOTION: Dave McGraw moved and Doug Zenner seconded the motion to approve the By-laws as presented. Carried unanimously.

Director's Report

Policy Review

This discussion has been tabled until the December meeting.

Facilities Expense Analysis

Mr. Dawson provided an FY2014 Facilities Expense Analysis detailing expenses per county office. Discussion held.

Flu Vaccine Discussion

Ms. Moehrle explained that we have received only a portion of our order of quadrivalent vaccine; the company defaulted on some of their order due to production error. We have now contracted with another company for trivalent vaccine in order to serve our clients. The fee of \$35 previously set by the Board will remain the same for quadrivalent vaccine and we will offer the trivalent vaccine at the Board approved amount of \$30.

State General Fund Allocation

Ms. Moehrle explained that there is a new State Budget Analyst and he has decided that the forms showing our funds for the legislature need to be revised. The newly detailed form shows funding formula and general fund allocation. Discussion held.

Clinical Fees Adjustment

Mr. Dawson provided proposed fee schedule adjustments for clinic and lab services for Board review.

MOTION: Doug Zenner moved and Dave McGraw seconded the motion to approve clinic fee adjustments as proposed. Carried unanimously.

MOTION: Doug Zenner moved and Dr. Jefferson seconded the motion to approve the monthly review and adjustment of lab service fees by staff in order to adjust to fluctuating costs. Carried unanimously.

Approaching Holiday Schedule

Discussion held on office coverage during the approaching Holidays. The Board thanked the staff for their hard work and dedication.

Regional Behavioral Health Update

Ms. Moehrle will be meeting with Jim Rehder, BHB Chair to discuss the mental health/substance abuse fiscal oversight. Discussion held.

SRCC Update – Access to Care

Ms. Moehrle provided minutes as well as an update from the Snake River Community Clinic. Since January of 2014 SRCC only lost 14 patients because they went on Affordable Care Act insurance plan. Because Idaho has restricted Medicaid many are being kicked off and now have NO coverage. Most hospitals and clinics are referring clients to SRCC because they have no payment source causing an increase in numbers. 34% of current patients are coming from Asotin, Garfield and Whitman counties in Washington. There are few if any free clinical services available in Washington.

Tobacco Millennium Research Report

Ms. Moehrle provided and reviewed the Public Health District Millennium Tobacco Cessation Program, Fiscal Year 2014 Evaluation Report. Tobacco cessation programs funded through the Millennium Tobacco Cessation Program are required to meet the "best practices" of tobacco cessation programs gleaned from professional literature. The rationale for requiring

that programs us best practice methods is to assure that any program receiving funding has been tested as effective in reducing the use of tobacco. The program, facilitated by Idaho's seven public health districts, has provided cessation counseling to 23,465 Idahoans in the fourteen years it has been evaluated. This annual report, completed by Janet Reis, PhD, Principal Investigator; Lisa MacKenzie, MHS, Research Associate; Logan Kinney, Research Assistant all of Center for Health Policy, Boise State University provides an opportunity for the public health districts and the legislature to make informed decisions concerning the effectiveness of the program.

New Emergent Issues

Nothing new at this time.

Division Updates

Family and Community Health Update

Ms. Moehrle provided updates regarding the discussions being held nationwide pertaining to isolation and quarantine. Also, ongoing dialog/work on protocol recommendations from the State.

We continue to work with the University of Idaho and associated clinics to address the ongoing Mumps outbreak. Most cases have been associated with the University, but not exclusively. Most cases have been reported in the age group from 18-30.

No confirmed cases of influenza in District 2 to date.

Office Services Update

Ms. Larson reported business as usual.

Environmental Health Update

Ms. Moehrle provided and reported on the Public Swimming Pool Program Annual Report for FY2014. All Public Swimming Pools receive at least one regular inspection. Public Health continues to offer the Swimming Pool operators training to be viewed on-line from our website, and the operators can come into the offices to take the exam.

Preparedness staff have been busy working with partners regarding Ebola planning.

HR/PIO

Ms. Biesecker is working closely with Epidemiology staff to update media as well as physicians regarding Mumps.

NEXT MEETING: December 18, 2014 at 11:30 am in the Nez Perce County Office with Legislators.

MEETING ADJOURNED: 4:15 p.m.



Don Davis
Board Chairman

Attest: 

Carol Moehrle, Director
Secretary to the Board

Board Minutes approved on 12-18-2014 .