



Public Health

Idaho North Central District

**Nez Perce County**

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(208) 799-3100
Fax (208) 799-0349

Latah County

333 E Palouse River Drive
Moscow, ID 83843
(208) 882-7506
Fax (208) 882-3494

Clearwater County

105 115th Street
Orofino, ID 83544
(208) 476-7850
Fax (208) 476-7494

Idaho County

903 West Main
Grangeville, ID 83530
(208) 983-2842
Fax (208) 983-2845

Lewis County

132 N Hill Street
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Kamiah, ID 83536
(208) 935-2124
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MINUTES

Board of Health Meeting

January 25, 2024

Nez Perce County Office

Board Members Present:

Doug Zenner
Greg Johnson
Dr. Jefferson
Tom Lamar (via ZOOM)
Denis Duman
Mike Ryan
Connie Osborn (via ZOOM)

Staff Present:

Carol Moehrle
Tara Macke
Mike Larson
Perri Larson
Kayla Sprenger
Sherise Bruce

Excused:**Guests:**

The January 25th, Board of Health meeting was called to order at 2:30 p.m. by Chairman Doug Zenner.

Public Health – Idaho North Central District has created a Board of Health email for public comment. Comments in response to an agenda item for a specific meeting date must be received 24 hours in advance of the applicable meeting for routing and board member review. No comments were received.

Chairman Zenner asked for approval of the December 14, 2023, Board of Health Meeting minutes as mailed.

MOTION: Greg Johnson moved, and Denis Duman seconded the motion to approve the Board of Health meeting minutes as presented. Carried unanimously.

DRAFT Financial Report

Ms. Moehrle presented the December FY 2024 DRAFT Financial Reports:

As of the December report, we are 50% of the way through this fiscal year. December revenue totaled \$2,272,258 with Year-to-Date revenue at \$4,594,316, this is 33.09% actual incoming revenue of the budget for the FY. Personnel expenses totaled \$2,153,462 with Year-to-Date Personnel at \$2,860,112 of the budgeted amount for the FY. Operating Expenses for December are at \$307,305 with Year to Date at \$640,695, this is 32.42% of the budgeted amount. These are DRAFT reports as we cannot validate the data through LUMA, therefore, no motion for approval is needed.

Board Reports**Board & Administrator**

None at this time.

Trustee Updates

Mr. Johnson reported that the Trustees will meet every Tuesday at 2 pm via ZOOM during the legislative session as needed. There may be an in-person meeting at the end of the legislative session. Kelli Brassfield, IAC, reviewed the 2024 Legislative Bills: HB 392 Altering Health District Statute Language, HB 396 Prohibiting mask Mandate, HB 397 Vaccine Immunization Registry System Opt-in, Senate Concurrent Resolution 110 Authorizes committee to study Idaho's pandemic response, and Senate Bill 1227 Restricting Public Health in certain advertising and requirements. Discussion held.

Next IAB will be held in Idaho Falls, June and October dates are being considered. This meeting will coincide with IAC. The Board would like to recommend that future IAB meetings are adjusted to coincide with IAC meetings. There is a proposal to move the meeting to October. Discussion held.

The Executive Committee has tasked the Directors with researching the pros and cons of aligning Fiscal Years with the County rather than the State. Discussion held.

Director's Report

Strategic Plan Update

Ms. Sprenger provided and reviewed the updates to the Strategic Map as well as the Strategic Plan. Kaylie Bednarczyk, Health Education Specialist has been working diligently to make these updates to better align us with public health foundational capabilities and PHAB domains. Discussion held.

Community Health Assessment for Spring 2024

Ms. Moehrle announced that our Community Health Assessment will be conducted in the Spring. The survey has been developed and will be distributed via postcard with a link and QR code for online completion. Public Health will be utilizing community meetings and community partners to assist in the distribution and collection of surveys. Two postcard options were provided for Board review and choose. After much discussion, the Board chose option number 1.

Legislative Updates

These were addressed in the Trustee Updates.

Meeting Schedule for 2024

Ms. Moehrle asked for Board input regarding the 2024 meeting schedule. After discussing the dates, meetings will continue on the 4th Thursday of the month. A meeting calendar will be published and posted to the website.

Family and Community Health

Kayla Sprenger, Program Manager, reported that staff continue to provide education and oral health in the schools. Dessa Scott, Dental Hygienist, provides evaluation of students (k-8) oral health with parental consent. She provides sealants and fluoride varnish when possible. Discussion held.

Communicable Disease

Mike Larson, Division Administrator, reported that the epidemiology staff are monitoring respiratory viruses, such as influenza and RSV, making their way through our communities. Discussion held.

Environmental Health

Sherise Bruce, Environmental Health Director, reported that the Environmental Health Workgroup is working on a project assessing sewage and land development fees. This assessment will look at current fees versus

program costs. Upon completion, this will be brought to the Board for consideration. Two installer classes were held in-person with a ZOOM option, these were both well attended. Discussion held.

Office Services

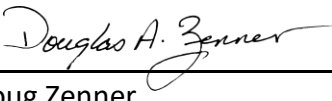
Perri Larson, Office Services Supervisor, reported that staff are seeing more WIC clients in person. Ms. Larson announced that Christine Owens, Kamiah Office Specialist, will be retiring.

Human Resources

Ms. Macke reported that the Office of Group Insurance announced that Regence Blue Shield will be replacing Blue Cross of Idaho for employee coverage.

NEXT MEETING: Thursday, February 22, 2024, at 2:30 p.m. at the Public Health office in Nez Perce County.
The meeting will be available via ZOOM and in person.

MEETING ADJOURNED: 3:08 p.m.



Doug Zenner
Board Chairman

Attest: 

Carol Moehrle, Director
Secretary to the Board

Board Minutes approved on February 25, 2024.