



Public Health

Idaho North Central District

**Nez Perce County**

215 10th Street
Lewiston, ID 83501
(208) 799-3100
Fax (208) 799-0349

Latah County

333 E Palouse River Drive
Moscow, ID 83843
(208) 882-7506
Fax (208) 882-3494

Clearwater County

105 115th Street
Orofino, ID 83544
(208) 476-7850
Fax (208) 476-7494

Idaho County

903 West Main
Grangeville, ID 83530
(208) 983-2842
Fax (208) 983-2845

Lewis County

132 N Hill Street
P O Box 277
Kamiah, ID 83536
(208) 935-2124
Fax (208) 935-0223

MINUTES

Board of Health Meeting

November 07, 2024

Nez Perce County Office

Board Members Present:

Mike Ryan
Greg Johnson
Denis Duman
Tom Lamar (viaTeams)
Connie Osborn (viaTeams)
Dr. Randall Kloepfer

Staff Present:

Kayla Sprenger
Tara Macke
Rachael JeanBlanc

Excused:

Mike Larson
Sherise Bruce
Doug Zenner

Guests:

The November 07, 2024, Board of Health meeting was called to order at 11:00 a.m. by Chairman Tom Lamar.

Public Health – Idaho North Central District has created a Board of Health email for public comment. Comments in response to an agenda item for a specific meeting date must be received 24 hours in advance of the applicable meeting for routing and board member review. No comments were received.

Chairman Lamar asked for approval of the August 22, 2024, Board of Health Meeting minutes as mailed.

MOTION: Denis Duman moved, and Greg Johnson seconded the motion to approve the Board of Health meeting minutes as presented. Carried unanimously.

DRAFT Financial Report

Ms. JeanBlanc presented the September FY 2024 DRAFT Financial Reports:

As of the September report, we are 26.92% of the way through this fiscal year. September revenue totaled \$2,277,944 with Year-to-Date revenue at \$4,263,456, this is 34.82% actual incoming revenue of the budget for the FY. Personnel expenses totaled \$1,121,059 with Year-to-Date Personnel at \$3,482,341 of the budgeted amount for the FY. Operating Expenses for September are at \$160,335 with Year to Date at \$722,665, this is 18.16% of the budgeted amount.

MOTION: Greg Johnson moved, and Denis Duman seconded the motion to approve the September Financials as presented. Carried unanimously.

Write-Off Reports

None at this time.

Board Reports**IAB**

Ms. Sprenger reported on the IAB meeting held in Idaho Falls, October 23rd and 24th at the Health District.

Commissioner Zenner was also in attendance. Ms. Sprenger reviewed Open Meeting Laws, proposed changes to Idaho Code regarding solid waste and public pool oversight, as well as crisis resources. Ms. Sprenger showed the result of a SWOT analysis completed by the board members in attendance at IAB. Discussion held.

Director's Report

Buildings Update

Ms. Sprenger reported that the Grangeville office renovations are nearing completion. In the Lewiston office, the replacement of skylight windows over the lobby will be complete by the end of the week. Discussion held.

Program Reports

Communicable Disease

In Mr. Larson's absence, Ms. Sprenger reported staffing changes since recent retirements were going well.

Office Services

Perri Larson, Office Services Supervisor, reported that she will be retiring after 31 years at Public Health. The Board thanked Perri for her service.

Human Resources

Ms. Macke reported business as usual.

NEXT MEETING: Thursday, December 12, 2024, at 11:00 a.m. at the Public Health office in Nez Perce County. The meeting will be available via Microsoft Teams and in person. The Legislative Luncheon will follow at 12:00 p.m.

MEETING ADJOURNED: 11:45 p.m.



Tom Lamar
Board Chairman

Attest:



Kayla Sprenger, Director
Secretary to the Board

Board Minutes approved on December 12, 2024.