



Public Health

Idaho North Central District

**Nez Perce County**

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Fax (208) 799-0349

Latah County

333 E Palouse River Drive
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(208) 882-7506
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Clearwater County

105 115th Street
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(208) 476-7850
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Idaho County

903 West Main
Grangeville, ID 83530
(208) 983-2842
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Lewis County

132 N Hill Street
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Kamiah, ID 83536
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MINUTES

Board of Health Meeting

February 22, 2024

Nez Perce County Office

Board Members Present:

Doug Zenner
Greg Johnson
Dr. Jefferson
Tom Lamar
Denis Duman
Mike Ryan
Connie Osborn (via ZOOM)

Staff Present:

Carol Moehrle
Tara Macke
Mike Larson
Perri Larson
Kayla Sprenger

Excused:

Sherise Bruce
Rachael JeanBlanc

Guests:

The February 22nd, Board of Health meeting was called to order at 2:30 p.m. by Chairman Doug Zenner.

Chairman Zenner requested the agenda be amended to move the Program Reports ahead of the Director's Report.

Public Health – Idaho North Central District has created a Board of Health email for public comment. Comments in response to an agenda item for a specific meeting date must be received 24 hours in advance of the applicable meeting for routing and board member review. No comments were received.

Chairman Zenner asked for approval of the January 25, 2024, Board of Health Meeting minutes as mailed.

MOTION: Denis Duman moved, and Greg Johnson seconded the motion to approve the Board of Health meeting minutes as presented. Carried unanimously.

DRAFT Financial Report

Ms. Moehrle presented the January FY 2024 DRAFT Financial Reports:

As of the January report, we are 57.69% of the way through this fiscal year. January revenue totaled \$2,775,538 with Year-to-Date revenue at \$4,091,036, this is 40.42% actual incoming revenue of the budget for the FY. Personnel expenses totaled \$2,537,822 with Year-to-Date Personnel at \$2,475,752 of the budgeted amount for the FY. Operating Expenses for January are at \$386,029 with Year to Date at \$561,971, this is 40.72% of the budgeted amount. These are DRAFT reports as we cannot validate the data through LUMA, therefore, no motion for approval is needed.

Board Reports

Board & Administrator

Mr. Johnson reviewed the article addressing 'Challenging times spur need for boards to boost their skill sets, experts say'. Board members should enhance their skill sets in three specific areas: Recognizing the reach of their decisions, demonstrating their trustworthiness, and raising your consensus-building skills. Discussion held.

Trustee Updates

Mr. Johnson reported that the Trustees met via ZOOM. Kelli Brassfield, IAC, reviewed the 2024 Legislative Bills: HB493 prohibiting mask mandates, HB397 Immunization Registry opt in, Resolution 110 authorizes committee to study Idaho's pandemic response, SB1227 restricts Public Health in certain advertising, SB1287 World Health Organization prohibit jurisdiction in Idaho, SB1351 Record Disclosure not identifying who, HB399 Maternal Mortality, HB440 Vape Bill penalties to same as tobacco. Discussion held.

James Corbett reported on Millenium Fund- JFAC early recommended to approve 2.1 million, more to follow will need formula for distribution. By-Laws are being updated, can provide a copy to anyone that wants to see suggestions. The annual meeting has been set for October 23-24, 2024, in Idaho Falls, this meeting will coincide with IAC. Discussion held.

The Executive Committee has tasked the Directors with researching the pros and cons of aligning Fiscal Years with the County rather than the State. Discussion held.

Program Reports

Family and Community Health

Kayla Sprenger, Program Manager, reported that the millennium formula has been created by the Health Promotion Workgroup and will be presented to the Board of Trustees for approval. JFAC approved the Millennium Committees recommendation for the Public Health Districts to receive \$2.1 million. Parents as Teachers has submitted for Blue Ribbon approval, this process is similar to PHAB accreditation and takes place every 5 years. Community Health Assessment Surveys were distributed last week. Discussion held.

Communicable Disease

Mike Larson, Division Administrator, reported that the epidemiology staff continue to monitor respiratory viruses, such as influenza and RSV, making their way through our communities. Discussion held.

Office Services

Perri Larson, Office Services Supervisor, reported that several applications have been received for the office specialist position in the Kamiah office. Interviews will begin next week.

Human Resources

Ms. Macke reported business as usual.

Director's Report

Legislative Updates

These were addressed in the Trustee Updates.

Social Security Update

Ms. Moehrle reported that Public Health is working through another unintended consequences of HB316. Public Health is now under individual entity numbers for taxing and because of this we must now survey

employees to see if they would like to remain in Social Security. The survey will be mailed to staff and any votes not returned will count as a no vote. Employees will be provided with education prior to vote. The Board of Health will be included in the education and vote to remain in Social Security. This process is expected to start in Summer/Fall 2024. Discussion held.

Fiscal Year Discussion

Ms. Moehrle reviewed the pros and cons of adjusting the Public Health fiscal year to align with that of the County fiscal year. A formal report will be prepared by the Directors and submitted to the Executive Council and all Board of Health. Discussion held.

Meeting Schedule for 2024

Calendars were provided for Board members for 2024. This calendar is posted online as well for public viewing.

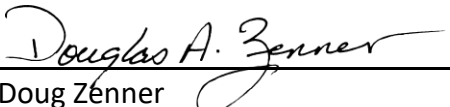
Retirement Announcement

Ms. Moehrle announced her intent to retire after 32 years in her role as Director. Ms. Moehrle thanked the Board for their support and dedication. A lot of change is coming, and it would be of benefit to the staff to have this Board make the decision for their future. Ms. Moehrle prepared a packet of information for the Board to consider when hiring.

The Board will meet briefly Thursday, March 7, 2024, at 9 a.m. to have a works session to create a plan to move forward.

NEXT MEETING: Thursday, April 18, 2024, at 12 p.m. at the Public Health office in Nez Perce County. The meeting will be available via ZOOM and in person.

MEETING ADJOURNED: 3:48 p.m.



Doug Zenner
Board Chairman

Attest: 

Carol Moehrle, Director
Secretary to the Board

Board Minutes approved on April 18, 2024.