



Public Health

Idaho North Central District

**Nez Perce County**

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Fax (208) 799-0349

Latah County

333 E Palouse River Drive
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(208) 882-7506
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Clearwater County

105 115th Street
Orofino, ID 83544
(208) 476-7850
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Idaho County

903 West Main
Grangeville, ID 83530
(208) 983-2842
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Lewis County

132 N Hill Street
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Kamiah, ID 83536
(208) 935-2124
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MINUTES

Board of Health Meeting

May 23, 2024

Nez Perce County Office

Board Members Present:

Doug Zenner
Greg Johnson
Dr. Jefferson
Tom Lamar (virtual)
Denis Duman
Connie Osborn
Mike Ryan

Staff Present:

Carol Moehrle
Tara Macke
Mike Larson
Perri Larson
Kayla Sprenger
Sherise Bruce
Rachael JeanBlanc

Excused:**Guests:**

Dr. Randy Kloepfer

The May 23, 2024, Board of Health meeting was called to order at 2:11 p.m. by Chairman Doug Zenner.

Public Health – Idaho North Central District has created a Board of Health email for public comment. Comments in response to an agenda item for a specific meeting date must be received 24 hours in advance of the applicable meeting for routing and board member review. No comments were received.

Chairman Zenner asked for approval of the April 25, 2024, Board of Health Meeting minutes as mailed.

MOTION: Tom Lamar moved, and Denis Duman seconded the motion to approve the Board of Health meeting minutes as presented. Carried unanimously.

DRAFT Financial Report

Ms. JeanBlanc presented the April FY 2024 DRAFT Financial Reports:

As of the April report, we are 84.62% of the way through this fiscal year. April revenue totaled \$5,035,190 with Year-to-Date revenue at \$1,981,384, this is 71.76% actual incoming revenue of the budget for the FY.

Personnel expenses totaled \$3,679,865 with Year-to-Date Personnel at \$1,333,709 of the budgeted amount for the FY. Operating Expenses for April are at \$588,931 with Year to Date at \$359,069, this is 62.12% of the budgeted amount.

MOTION: Greg Johnson moved, and Tom Lamar seconded the motion to approve the April Financials as presented. Carried unanimously.

Write-Off Reports

None at this time.

Board Reports

Board & Administrator

Mr. Johnson reviewed the article addressing 'Revisit bylaws' to make sure they still work for the organization. Discussion held.

Trustee Updates

Mr. Johnson reported that the Trustees have not met.

Director's Report

Delegation of Authority

Ms. Sprenger provided and reviewed the Delegation of Authority requesting Board of Health approval.

MOTION: Dr. Jefferson moved, and Denis Duman seconded the motion to approve the Delegation of Authority for the new Director, Kayla Sprenger, as presented. Carried unanimously.

Program Reports

Family and Community Health

Kayla Sprenger, District Director, reported that the Oral Health program has completed the varnish in the Head Starts and sealants in the schools. The Health Educators have completed 'catch my breath' vaping education and opioid education in the schools. Home Visitation is going strong, one of the part-time staff will be going full-time, allowing us to serve more families. Also, all Medicaid eligible families will now qualify for reimbursement for Home Visiting Services allowing for additional income in this program. Kathryn Wilson has accepted the position as Program Manager for Family and Community Health. Discussion held.

Communicable Disease

Mike Larson, Division Administrator, reported that the epidemiology staff continue to monitor respiratory viruses, such as influenza and RSV, which appear to be decreasing in our communities. Transmission of Bird Flu or H1N5 to humans is currently as topic of discussion as the second case has been reported in Minnesota. The State of Idaho is gearing up for the possibility of a Measles outbreak as immunization rates continue to decrease. Discussion held.

Environmental Health

Sherise Bruce, Environmental Health Director, reported that Floriana Tulli has been hired as an Environmental Health Specialist. Ms. Bruce thanked the Board for the new computers and software.

Office Services

Perri Larson, Office Services Supervisor, reported that Savannah Acree and Chelsea Merwin have been hired as WIC Clinical Assistants and Peyton Goodman as the WIC Dietitian.

Human Resources


Ms. Macke reported significant changes in staffing with two retirements, four new hires and in-house promotions. Discussion held.

Past Director Report

Ms. Moehrle provided a history of significant happenings throughout her career here at Public Health. Ms. Moehrle also thanked the Board for their support.

NEXT MEETING: Thursday, June 27, 2024, at 2:30 p.m. at the Public Health office in Nez Perce County. The meeting will be available via ZOOM and in person.

MEETING ADJOURNED: 3:25 p.m.



Doug Zenner
Board Chairman

Attest: _____



Carol Moehrle, Director
Secretary to the Board

Board Minutes approved on June 27, 2024.