



Nez Perce County

215 10th Street Lewiston, ID 83501 (208) 799-3100 Fax (208) 799-0349 **Latah County**

333 E Palouse River Drive Moscow, ID 83843 (208) 882-7506 Fax (208) 882-3494 **Clearwater County**

105 115th Street Orofino, ID 83544 (208) 476-7850 Fax (208) 476-7494 **Idaho County**

903 West Main Grangeville, ID 83530 (208) 983-2842 Fax (208) 983-2845 **Lewis County**

132 N Hill Street P O Box 277 Kamiah, ID 83536 (208) 935-2124 Fax (208) 935-0223

Dr. Randy Kloepfer

MINUTES

Board of Health Meeting May 23, 2024 Nez Perce County Office

Board Members Present: Staff Present: Excused: Guests:

Doug Zenner
Greg Johnson
Tara Macke
Dr. Jefferson
Mike Larson
Tom Lamar (virtual)
Perri Larson
Denis Duman
Kayla Sprenger
Connie Osborn
Sherise Bruce

Mike Ryan Rachaell JeanBlanc

The May 23,2024, Board of Health meeting was called to order at 2:11 p.m. by Chairman Doug Zenner.

Public Health – Idaho North Central District has created a Board of Health email for public comment. Comments in response to an agenda item for a specific meeting date must be received 24 hours in advance of the applicable meeting for routing and board member review. No comments were received.

Chairman Zenner asked for approval of the April 25, 2024, Board of Health Meeting minutes as mailed.

MOTION: Tom Lamar moved, and Denis Duman seconded the motion to approve the Board of Health meeting minutes as presented. Carried unanimously.

DRAFT Financial Report

Ms. JeanBlanc presented the April FY 2024 DRAFT Financial Reports:

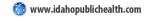
As of the April report, we are 84.62% of the way through this fiscal year. April revenue totaled \$5,035,190 with Year-to-Date revenue at \$1,981,384, this is 71.76% actual incoming revenue of the budget for the FY. Personnel expenses totaled \$3,679,865 with Year-to-Date Personnel at \$1,333,709 of the budgeted amount for the FY. Operating Expenses for April are at \$588,931 with Year to Date at \$359,069, this is 62.12% of the budgeted amount.

MOTION: Greg Johnson moved, and Tom Lamar seconded the motion to approve the April Financials

as presented. Carried unanimously.

Write-Off Reports

None at this time.







Board Reports

Board & Administrator

Mr. Johnson reviewed the article addressing 'Revisit bylaws' to make sure they still work for the organization. Discussion held.

Trustee Updates

Mr. Johnson reported that the Trustees have not met.

Director's Report

Delegation of Authority

Ms. Sprenger provided and reviewed the Delegation of Authority requesting Board of Health approval.

MOTION: Dr. Jefferson moved, and Denis Duman seconded the motion to approve the Delegation of Authority for the new Director, Kayla Sprenger, as presented. Carried unanimously.

Program Reports

Family and Community Health

Kayla Sprenger, District Director, reported that the Oral Health program has completed the varnish in the Head Starts and sealants in the schools. The Health Educators have completed 'catch my breath' vaping education and opioid education in the schools. Home Visitation is going strong, one of the part-time staff will be going full-time, allowing us to serve more families. Also, all Medicaid eligible families will now qualify for reimbursement for Home Visiting Services allowing for additional income in this program. Kathryn Wilson has accepted the position as Program Manager for Family and Community Health. Discussion held.

Communicable Disease

Mike Larson, Division Administrator, reported that the epidemiology staff continue to monitor respiratory viruses, such as influenza and RSV, which appear to be decreasing in our communities. Transmission of Bird Flu or H1N5 to humans is currently as topic of discussion as the second case has been reported in Minnesota. The State of Idaho is gearing up for the possibility of a Measles outbreak as immunization rates continue to decrease. Discussion held.

Environmental Health

Sherise Bruce, Environmental Health Director, reported that Floriana Tulli has been hired as an Environmental Health Specialist. Ms. Bruce thanked the Board for the new computers and software.

Office Services

Perri Larson, Office Services Supervisor, reported that Savannah Acree and Chelsea Merwin have been hired as WIC Clinical Assistants and Peyton Goodman as the WIC Dietitian.

Human Resources

Ms. Macke reported significant changes in staffing with two retirements, four new hires and in-house promotions. Discussion held.

Past Director Report

Ms. Moehrle provided a history of significant happenings throughout her career here at Public Health. Ms. Moehrle also thanked the Board for their support.

NEXT MEETING: Thursday, June 27, 2024, at 2:30 p.m. at the Public Health office in Nez Perce County. The meeting will be available via ZOOM and in person.





MEETING ADJOURNED: 3:25 p.m.

Doug Zenner Board Chairman

Board Minutes approved on June 27, 2024.

Attest:

Carol Moehrle, Director Secretary to the Board