



Public Health

Idaho North Central District

Nez Perce County
215 10th Street
Lewiston, ID 83501
(208) 799-3100
Fax (208) 799-0349

Latah County
333 E Palouse River Drive
Moscow, ID 83843
(208) 882-7506
Fax (208) 882-3494

Clearwater County
105 115th Street
Orofino, ID 83544
(208) 476-7850
Fax (208) 476-7494

Idaho County
903 West Main
Grangeville, ID 83530
(208) 983-2842
Fax (208) 983-2845

Lewis County
132 N Hill Street
P O Box 277
Kamiah, ID 83536
(208) 935-2124
Fax (208) 935-0223

MINUTES

Board of Health Meeting

October 23, 2025

Nez Perce County Office

Board Members Present:

Connie Osborn (via Teams)
Brad Higgins
Justin McLeod (via Teams)
Tom Lamar

Staff Present:

Kayla Sprenger
Tara Macke
Sherise Bruce
Mike Larson
Rachaell JeanBlanc

Excused:

Vince Frazier
Joe Gish
Dr. Kloepfer

Guests:

The October 23, 2025, Board of Health meeting was called to order at 9:00 a.m. by Chair Tom Lamar.

Public Health – Idaho North Central District has created a Board of Health email for public comment. Comments in response to an agenda item for a specific meeting date must be received 24 hours in advance of the applicable meeting for routing and board member review.

Chair Lamar asked for approval of the September 25, 2025, Board of Health Meeting minutes as mailed.

MOTION: Brad Higgins moved, and Connie Osborn seconded the motion to approve the Board of Health Meeting Minutes as presented. Carried unanimously.

Financial Report

Ms. JeanBlanc presented the September FY 2026 Financial Reports:

As of the September report, we are 26.92% of the way through the fiscal year. September revenue year-to-date totaled \$2,054,325 with a year-to-date revenue balance of \$3,946,467, this is a 34.23% of budgeted revenue for the FY. Personnel expenses totaled \$1,017,336, with a year-to-date balance of \$3,355,456, this is 23.27% of the budgeted amount for the FY. Operating expenses year-to-date in September are \$148,293 with a year-to-date balance of \$547,707, this is 20.51% of the budgeted amount for the FY.

MOTION: Brad Higgins moved, and Connie Osborn seconded the motion to approve the September Financials as presented. Carried unanimously.

Write-Off Reports

Ms. JeanBlanc presented the write-off report of \$2188 to be recognized in October. Discussion held.

MOTION: Brad Higgins moved, and Justin McLeod seconded the motion to approve the Bad Debt Write-Off as presented. Carried unanimously.

Director's Report

Annex Building Update

Ms. Sprenger reported meeting with Snake River Community Clinic (SRCC) to discuss implementation of the bidding process for subcontractors. This will provide a better understanding of the costs associated with the remodel and allow SRCC to begin the fundraising process.

Moscow Building – SRCC

Ms. Sprenger announced that SRCC will be utilizing the lower level of the Moscow office building free of charge to provide a free clinic for uninsured and underinsured in Latah County.

Orofino Roof

Ms. Sprenger announced that the Orofino roof will be replaced this week.

New Environmental Health Fee Schedule

Ms. Bruce provided and reviewed the new Environmental Health Fee Schedule. The fee schedule will be implemented January 1, 2026; a notification has been placed on our website as well as staff providing information.

IAB Meeting Recap

Chair Lamar provided a summary of the Idaho Association of District Boards of Health (IAB) held October 15th and 16th in Boise. Presentations were provided addressing child sexual exploitation and trafficking as well as solid waste issues. Discussion held.

Several resolutions were discussed; however, none will be pursued with the legislature at this time. One resolution, addressing the treatment of underage children without parental consent specifically in cases involving communicable diseases, will require further discussion at a future Executive Council meeting to obtain clarification, as there appears to be conflicting legislation on this matter. Discussion held.

The Idaho Association of District Boards of Health (IAB) rotates annually; District 2 will be responsible for the next meeting. Chair Lamar, being our Executive Council member, will be the President of IAB.

December Meeting w/ Legislators

Ms. Sprenger announced that the legislative luncheon will be held December 11, 2025, at 10 a.m. following our 9 a.m. Board of Health meeting. At 11 a.m. they will be invited to attend the Region II Behavioral Health Board meeting at IDHW.

IDHW Data Request Letter

This discussion has been tabled until receipt of a legal opinion.

Home Visitation Funding

Ms. Sprenger reported Health and Welfare announced that they will not be including the \$1,000,000 pass through funding for home visitation in their budget. This reduces their budget but does not reduce their agency's funding. If no other State agency is willing to include these dollars in their budget as passthrough, District 2 stands to lose \$80,000.

NEXT MEETING: Thursday, December 11, 2025, at 9 a.m. at the Public Health office in Nez Perce County. The Legislative Brunch will follow. The meeting will be available via Microsoft Teams and in person.

MEETING ADJOURNED: 9:50 a.m.

Tom Lamar
Board Chair

Attest: _____
Kayla Sprenger, Director
Secretary to the Board

Board Minutes approved on December 11, 2025.