



Public Health

Idaho North Central District

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Latah County
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Clearwater County
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Idaho County
903 West Main
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(208) 983-2842
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MINUTES

Board of Health Meeting

December 11, 2025

Nez Perce County Office

Board Members Present:

Connie Osborn (via Teams)
Brad Higgins
Justin McLeod
Tom Lamar
Dr. Kloepfer
Joe Gish

Staff Present:

Kayla Sprenger
Tara Macke
Sherise Bruce
Mike Larson

Excused:

Vince Frazier
Rachaell JeanBlanc

Guests:

The December 11, 2025, Board of Health meeting was called to order at 9:02 a.m. by Chair Tom Lamar.

The agenda shall include an item for the approval of the Board Minutes from the October 2025 meeting, rather than the November 2025 meeting.

Chair Lamar asked for approval of the October 23, 2025, Board of Health Meeting minutes as mailed.

MOTION: Brad Higgins moved, and Justin McLeod seconded the motion to approve the Board of Health Meeting Minutes as presented. Carried unanimously.

Public Health – Idaho North Central District has created a Board of Health email for public comment. Comments in response to an agenda item for a specific meeting date must be received 24 hours in advance of the applicable meeting for routing and board member review.

Board Reports

Data Request Legal Responses

Ms. Sprenger provided the Data Request Legal Responses for review prior to the meeting.

Research Request Resolution

Commissioner Gish requested that the Board revisit a previously failed resolution, stating that the motion had not received a second due to misinformation. Discussion held. Commissioner Gish made a motion to table resolution #2025-1-0001 re-vote until the January Board of Health meeting allowing each member to further review and research the request. The motion failed. Commissioner Gish will continue to pursue this on social media.

Financial Report

Ms. Sprenger presented the November FY 2026 Financial Reports:

As of the November report, we are 42.31% of the way through the fiscal year. November revenue year-to-date totaled \$2,749,674 with a year-to-date revenue balance of \$3,251,118, this is a 45.82% of budgeted revenue for the FY. Personnel expenses totaled \$1,598,153, with a year-to-date balance of \$2,774,639 this is 36.55% of the budgeted

amount for the FY. Operating expenses year-to-date in November are \$216,410 with a year-to-date balance of \$506,590, this is 29.93% of the budgeted amount for the FY.

MOTION: Joe Gish moved, and Brad Higgins seconded the motion to approve the November Financials as presented. Carried unanimously.

Write-Off Reports

None at this time.

Director’s Report

FY25 Impact Report

Ms. Sprenger provided and reviewed, in detail, the FY25 Impact Report created by Health Education Specialist Kaylie Condon. Ms. Condon is phenomenal at her job and Public Health is fortunate to have her. Discussion held.

Community Health Improvement Plan

Ms. Sprenger provided and briefly reviewed the Community Health Improvement Plan Priorities, Goals and Objectives. The priority areas stemming from the Community Health assessment are Access to Care, Behavioral Health and Healthy Lifestyle Promotion. Discussion held.

NEXT MEETING: Thursday, January 22, 2026, at 9 a.m. at the Public Health office in Nez Perce County. The meeting will be available via Microsoft Teams and in person.

MEETING ADJOURNED: 9:50 a.m.

Tom Lamar
Board Chair

Attest: _____
Kayla Sprenger, Director
Secretary to the Board

Board Minutes approved on March 26, 2026.