



Public Health

Idaho North Central District

Nez Perce County

215 10th Street
Lewiston, ID 83501
(208) 799-3100
Fax (208) 799-0349

Latah County

333 E Palouse River Drive
Moscow, ID 83843
(208) 882-7506
Fax (208) 882-3494

Clearwater County

105 115th Street
Orofino, ID 83544
(208) 476-7850
Fax (208) 476-7494

Idaho County

903 West Main
Grangeville, ID 83530
(208) 983-2842
Fax (208) 983-2845

Lewis County

132 N Hill Street
P O Box 277
Kamiah, ID 83536
(208) 935-2124
Fax (208) 935-0223

MINUTES

Board of Health Meeting

February 20, 2025

Nez Perce County Office

Board Members Present:

Dr. Randall Kloepfer
Brad Higgins
Justin McLeod
Tom Lamar
Connie Osborn (via Teams)
Vince Frazier (via Teams)
Joe Gish

Staff Present:

Kayla Sprenger
Tara Macke
Rachael JeanBlanc
Mike Larson
Sherise Bruce

Excused:**Guests:**

The February 20, 2024, Board of Health meeting was called to order at 10:30 a.m. by Chair Tom Lamar.

Public Health – Idaho North Central District has created a Board of Health email for public comment. Comments in response to an agenda item for a specific meeting date must be received 24 hours in advance of the applicable meeting for routing and board member review. No comments were received.

Chair Lamar asked for approval of the December 12, 2024, Board of Health Meeting minutes as mailed.

MOTION: Connie Osborn moved, and Brad Higgins seconded the motion to approve the Board of Health meeting minutes as presented. Carried unanimously.

DRAFT Financial Report

Ms. JeanBlanc presented the January FY 2025 DRAFT Financial Reports:

As of the January report, we are 58.33% of the way through this fiscal year. January revenue totaled \$4,350,739 with Year-to-Date revenue at \$2,190,661, this is 66.51% actual incoming revenue of the budget for the FY. Personnel expenses totaled \$2,523,762 with Year-to-Date Personnel at \$2,079,638 of the budgeted amount for the FY. Operating Expenses for January are at \$331,810 with Year to Date at \$551,190, this is 37.58% of the budgeted amount.

MOTION: Brad Higgins moved, and Joe Gish seconded the motion to approve the January Financials as presented. Carried unanimously.

Write-Off Reports

None at this time.

Board Reports**Schedule of Meetings**

Ms. Sprenger asked that the Board of Health discuss and schedule meeting times and dates. The March meeting will be held on the 20th from 3:30 p.m. to 5:00 p.m. Moving forward meeting dates and times will be discussed and decided upon at the prior meeting until further notice.

Director's Report

Board of Health Orientation

Ms. Sprenger reviewed the history of Public Health, Board of Health composition and authority, funding formulas, Budget and Public Health buildings. Ms. Sprenger also reviewed programs and services provided. Discussion held.

Legislative Updates

Ms. Sprenger reviewed the impacts of HB202 which removes pool regulation from DHW authority. This is a service that was provided through Public Health via subgrant. If passed, pools will not be regulated in Idaho. Public Health will still provide education and guidance as requested.

Ms. Sprenger reviewed HB241 which changes the term limits and requires that all Board of Health members be county commissioners.

Ms. Sprenger reviewed SB1031 which would amend the language of Powers and Duties of the District Board from 'to do all things' to 'take only actions specifically authorized by state law that are necessary and reasonable' for the preservation and protection of public health and preventative health.

Program Reports

Communicable Disease / Office Services

Mike Larson oversees epidemiology or disease investigation, immunizations, Public Health Preparedness, nutrition for Women, Infants, and Children (WIC), the Citizen's Review Panel, and front office staff. Mr. Larson also gave a brief update regarding measles. The immunity to measles continues to decrease due to low immunization rates and travel. Discussion held.

Environmental Health

Sherise Bruce oversees Environmental Health services some of which have a regulatory component, and others provide guidance. Staff in each Public Health office implement food protections or food safety inspections, issue permits for onsite sewage disposal, and inspect childcares, swimming pools and drinking water. Discussion held.

Human Resources

Tara Macke reported that Public Health is currently hiring for a WIC Clinical Assistant and a Health Education Specialist. Samantha Altman was recently hired to fulfill a Health Education Specialist position in Public Health Preparedness. Our current employee count is 44, which is down ten from last year largely due to retirements.

NEXT MEETING: Thursday, March 20, 2025, at 3:30 p.m. at the Public Health office in Nez Perce County. The meeting will be available via Microsoft Teams and in person.

MEETING ADJOURNED: 11:56 p.m.

Tom Lamar
Board Chair

Attest: _____
Kayla Sprenger, Director
Secretary to the Board

Board Minutes approved on March 20, 2025.