



# Public Health

## Idaho North Central District

**Nez Perce County**

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Lewiston, ID 83501  
(208) 799-3100  
Fax (208) 799-0349

**Latah County**

333 E Palouse River Drive  
Moscow, ID 83843  
(208) 882-7506  
Fax (208) 882-3494

**Clearwater County**

105 115<sup>th</sup> Street  
Orofino, ID 83544  
(208) 476-7850  
Fax (208) 476-7494

**Idaho County**

903 West Main  
Grangeville, ID 83530  
(208) 983-2842  
Fax (208) 983-2845

**Lewis County**

132 N Hill Street  
P O Box 277  
Kamiah, ID 83536  
(208) 935-2124  
Fax (208) 935-0223

### MINUTES

#### Board of Health Meeting

April 24, 2025

#### Nez Perce County Office

**Board Members Present:**

Connie Osborn (via Teams)  
Brad Higgins  
Justin McLeod  
Tom Lamar  
Joe Gish

**Staff Present:**

Kayla Sprenger  
Tara Macke  
Sherise Bruce

**Excused:**

Dr. Randall Kloepfer  
Vince Frazier  
Mike Larson

**Guests:**

The April 24, 2025, Board of Health meeting was called to order at 11:15 a.m. by Chair Tom Lamar.

Public Health – Idaho North Central District has created a Board of Health email for public comment. Comments in response to an agenda item for a specific meeting date must be received 24 hours in advance of the applicable meeting for routing and board member review. No comments were received.

Chair Lamar asked for approval of the March 20, 2025, Board of Health Meeting minutes as mailed.

**MOTION: Brad Higgins moved, and Joe Gish seconded the motion to approve the Board of Health meeting minutes as presented. Carried unanimously.**

**DRAFT Financial Report**

Ms. JeanBlanc presented the March FY 2025 DRAFT Financial Reports:

As of the March report, we are 76.92% of the way through this fiscal year. March revenue totaled \$6,133,130 with Year-to-Date revenue at \$408,270, this is 93.76% actual incoming revenue of the budget for the FY. Personnel expenses totaled \$3,131,425, with Year-to-Date Personnel at \$1,471,975, of the budgeted amount for the FY. Operating Expenses for March are at \$447,604, with Year to Date at \$883,000, this is 50.69% of the budgeted amount.

**MOTION: Joe Gish moved, and Brad Higgins seconded the motion to approve the March Financials as presented. Carried unanimously.**

**Write-Off Reports**

None at this time.

## **Director's Report**

### **Draft Budget FY26**

Ms. Sprenger provided and reviewed in detail the DRAFT FY26 Budget for consideration by the Board. After budget review and discussion, the Board agreed to propose a 1% increase for the counties for FY26. Discussion held.

**MOTION:** Brad Higgins moved, and Joe Gish seconded the motion to support the DRAFT FY26 Budget with a 1% increase be presented to the County Commissions. Carried unanimously.

### **Impact Report**

Ms. Sprenger presented and reviewed the data in the 2024 Impact Report.

### **Idaho Association of District Boards of Health**

Ms. Sprenger reported that voting will be postponed on the dissolution of the group until the October meeting.

## **Program Reports**

### **Environmental Health**

Sherise Bruce asked the Board to consider reviewing the cost of implementing the land development program. The fees currently cover approximately 60% of the cost, leaving the District to support 40% of the program. Per Board request, data will be presented at a future meeting. Discussion held.

### **Human Resources**

Tara Macke reported supporting staff in their efforts to adjust benefits due to open enrollment.

**NEXT MEETING:** Thursday, May 22, 2025, at 9 a.m. at the Public Health office in Nez Perce County. The meeting will be available via Microsoft Teams and in person.

**MEETING ADJOURNED:** 12:14 p.m.



Tom Lamar  
Board Chair

Attest:



Kayla Sprenger, Director  
Secretary to the Board

*Board Minutes approved on May 22, 2025.*