



Public Health Idaho North Central District

Nez Perce County
215 10th Street
Lewiston, ID 83501
(208) 799-3100
Fax (208) 799-0349

Latah County
333 E Palouse River Drive
Moscow, ID 83843
(208) 882-7506
Fax (208) 882-3494

Clearwater County
105 115th Street
Orofino, ID 83544
(208) 476-7850
Fax (208) 476-7494

Idaho County
903 West Main
Grangeville, ID 83530
(208) 983-2842
Fax (208) 983-2845

Lewis County
132 N Hill Street
P O Box 277
Kamiah, ID 83536
(208) 935-2124
Fax (208) 935-0223

MINUTES
Board of Health Meeting
May 22, 2025
Nez Perce County Office

Board Members Present:

Connie Osborn (via Teams)
Dr. Randall Kloepfer (via Teams)
Justin McLeod
Tom Lamar
Joe Gish

Staff Present:

Kayla Sprenger
Tara Macke
Sherise Bruce
Mike Larson

Excused:

Brad Higgins
Vince Frazier

Guests:

The May 22, 2025, Board of Health meeting was called to order at 9:12 a.m. by Chair Tom Lamar.

Public Health – Idaho North Central District has created a Board of Health email for public comment. Comments in response to an agenda item for a specific meeting date must be received 24 hours in advance of the applicable meeting for routing and board member review. No comments were received.

Commissioner Gish provided the Board of Health a letter written to Alex Adams requesting vaccine and death data. Discussion held.

Chair Lamar asked for approval of the April 24, 2025, Board of Health Meeting minutes as mailed.

MOTION: Joe Gish moved, and Justin McLeod seconded the motion to approve the Board of Health meeting minutes as presented. Carried unanimously.

DRAFT Financial Report

Ms. JeanBlanc presented the April FY 2025 DRAFT Financial Reports:

As of the April report, we are 84.62% of the way through this fiscal year. April revenue totaled \$6,643,316 with Year-to-Date revenue at \$101,916, this is 101.56% actual incoming revenue of the budget for the FY. Personnel expenses totaled \$3,438,586, with Year-to-Date Personnel at \$1,164,814, of the budgeted amount for the FY. Operating Expenses for April are at \$523,071, with Year to Date at \$359,929, this is 59.24% of the budgeted amount.

Write-Off Reports

None at this time.

Director's Report

Ms. Sprenger reported that Snake River Community Clinic is interested in renovating the Annex Building and would like to enter into a long-term lease agreement. Ms. Sprenger asked for Board consideration of this proposal. Discussion held. Per Board recommendation, discussions can move forward with SRCC.

Program Reports

Clinical and Disease Investigation

Mike Larson reported seeing a downturn in infectious disease. There has been an increase in specimens being sent for rabies testing which means Public Health is recommending post exposure prophylaxis for individuals when the animals are not available for testing/observation. This is very expensive. Discussion held.

Environmental Health

Sherise Bruce reviewed Food Permit requirements. Discussion held.

Human Resources

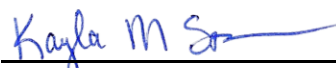
Tara Macke reported supporting staff in their efforts to adjust benefits due to open enrollment.

NEXT MEETING: Thursday, August 28, 2025, at 9 a.m. at the Public Health office in Nez Perce County. The meeting will be available via Microsoft Teams and in person.

MEETING ADJOURNED: 9:50 a.m.



Tom Lamar
Board Chair

Attest: 
Kayla Sprenger, Director
Secretary to the Board

Board Minutes approved on August 28, 2025.