



Public Health

Idaho North Central District

Nez Perce County
215 10th Street
Lewiston, ID 83501
(208) 799-3100
Fax (208) 799-0349

Latah County
333 E Palouse River Drive
Moscow, ID 83843
(208) 882-7506
Fax (208) 882-3494

Clearwater County
105 115th Street
Orofino, ID 83544
(208) 476-7850
Fax (208) 476-7494

Idaho County
903 West Main
Grangeville, ID 83530
(208) 983-2842
Fax (208) 983-2845

Lewis County
132 N Hill Street
P O Box 277
Kamiah, ID 83536
(208) 935-2124
Fax (208) 935-0223

APPLYING FOR A SEWAGE PERMIT

Step 1: Complete the Application

Fill out all requested information on the application and sign at the bottom both the application and plot plan.

You will need:

- **Legal description and parcel number** (found on your deed, property tax statement, or through the County Assessor's Office).

Step 2: Provide Required Plans

Submit the following with your application:

- **Proposed plot plan** (form provided)
 - Must show property boundaries, existing features (well, streams, easements, cut banks etc.), improvements, and the **proposed sewage system location and replacement area**. A sample plot plan is included for reference
- **Floor plan**
 - Required for **all new construction or any modification to an existing structure**

Step 3: Pay the Permit Fee

Permit fees must be paid in full at the time the application is submitted.

Please confirm the correct fee with an Environmental Health Specialist before submitting payment.

- Make checks payable to **PH-INCD** and mail or deliver payment to the Public Health office serving your area

Permit Fee Schedule

- **New Sewage Permit: \$1,100***
 - *Fee reduction applies if a Speculative Evaluation was completed within the past year:*
 - **\$300 reduction if paid before January 1, 2026**
 - **\$450 reduction if paid on or after January 1, 2026**
- **Repair/Replacement/Expansion/Tank Only Sewage Permit: \$450**

Step 4: Site Evaluation

Once the completed application **and payment** are received, call your local Environmental Health Specialist to schedule a site evaluation.

Typical site evaluation requirements include:

- A minimum of **two (2) test holes dug at least 50 feet apart** in the proposed disposal area dug to **8' depth**
- Holes must be **sloped** so the EHS can safely enter if necessary

⚠ Test holes may need to be deeper depending on site conditions. Always check with the EHS before digging.

Phone numbers for Public Health District offices are listed in the letterhead. If you need legal or parcel information, contact your County Assessor.